

Mayor and Council Communication

DATE: 01/10/23

M&C FILE NUMBER: M&C 23-0034

LOG NAME: 21SPORT UTILITY, VANS, TRUCKS LW PMD

SUBJECT

(ALL) Authorize a Non-Exclusive Purchase Agreement with Silsbee Ford Inc. for the Purchase of Sport Utility Vehicles, Vans and Trucks, Using the Interlocal Purchasing System Cooperative Contract No. 210907 for an Initial One-Year Term for an Annual Amount Up to \$10,625,000.00 and Authorize an Option for Renewal for Two (2) One-Year Terms in the Same Annual Amount for the City Departments

RECOMMENDATION:

It is recommended that City Council authorize a Non-Exclusive Purchase Agreement with Silsbee Ford Inc., for the purchase of sport utility vehicles, vans and trucks, using The Interlocal Purchasing System cooperative contract No. 210907 for an initial one-year term for an annual amount up to \$10,625,000.00 and authorize an option for renewal for two (2) one-year terms in the same annual amount for City Departments.

DISCUSSION:

Approval of this Mayor and Council Communication will provide Property Management (PMD) purchasing authority through Interlocal Purchasing System (TIPS) cooperative contract No. 210907 to purchase sport utility vehicles (SUV), vans and trucks to support their daily operational duties for City Departments. PMD staff evaluated the automobiles offered through TIPS Contract No. 210907 and determined that these meet the required SUV, van and truck specifications as requested under Equipment Purchase Request (EPR) Forms provided to Property Management Department. Warranty information, a manufacturer's Statement of Origin and original sales invoice will accompany the new unit upon acceptance and delivery. The vehicles will replace units that can no longer be economically maintained. The old units will be sold at auction upon delivery and acceptance of the new vehicles. Prices under the TIPS contract No. 210907 were compared and a discount will be applied under the contract.

AGREEMENT TERMS: Upon City Council's approval, this agreement shall begin upon execution and expire on November 30, 2023 in accordance with the terms of the TIPS Contract.

RENEWAL TERMS: The agreement may be renewed for an additional two (2) one-year renewals in accordance with the terms of the TIPS contract. The renewal action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

COOPERATIVE PURCHASE - State law provides that a local government purchasing an items under a Cooperative Purchasing Agreement satisfies state laws requiring that the local government seek competitive bids for purchase of the item. TIPS contracts were competitively bid to increase and simplify the purchasing power of local government entities across the State of Texas.

M/WBE OFFICE – M/WBE goal is not assigned when purchasing from an approved purchasing cooperative or other public entity.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

Funding is budgeted in the participating department's various capital projects funds, as appropriated.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds will be available in the current capital budget, as previously appropriated, in the participating department's various capital funds to support the approval of the above recommendation and execution of the purchase agreement. Prior to an expenditure being incurred, the Property Management Department and participating departments have the responsibility to validate the availability of funds.

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