

Mayor and Council Communication

DATE: 11/14/23

M&C FILE NUMBER: M&C 23-0985

LOG NAME: 60WSSC23WSMD-HALFF

SUBJECT

(CD 3) Authorize Execution of an Engineering Agreement with Halff Associates, Inc. in the Amount of \$347,870.00 for the Water and Sanitary Sewer Replacements Contract 2023, WSM-D Project and Adopt Appropriation Ordinance to Effect a Portion of Water’s Contribution to Fiscal Years 2024-2028 Capital Improvement Program

RECOMMENDATION:

It is recommended that the City Council:

1. Authorize execution of an engineering agreement with Halff Associates, Inc. in the amount of \$347,870.00, for Water and Sanitary Sewer Replacements Contract 2023, WSM-D project; and
2. Adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the Water and Sewer Capital Projects Fund in the amount of \$513,740.00 transferred from available funds within the Water and Sewer fund, for the Water and Sanitary Sewer Replacements Contract 2023, WSM-D (City Project No. 104916) to effect a portion of Water’s contribution to Fiscal Years 2024-2028 Capital Improvement Program.

DISCUSSION:

This Mayor and Council Communication (M&C) is to authorize the preparation of plans and specifications for sanitary sewer and water main replacements on the following streets, and easements:

Street	From	To	Scope of Work
Bilglade Road	South Drive	Hildring Drive East	Water
Selkirk Drive West	South Drive	Inwood Road	Water/Sewer
Inverness Avenue	SW Loop 820	Whitfield Avenue	Water
Inverness Avenue	Selkirk Drive West	Bilglade Road	Water
Easement between Lanark Avenue and Bilglade Road	175 feet south and 100 feet east of the Lanark Avenue / South Drive intersection	Hildring Drive East	Sewer
Easement between Bilglade Road and Selkirk Drive West	170 feet south and 90 feet east of the South Drive / Bilglade Road intersection	1,575 feet east then South 200 feet	Sewer
Easement between Selkirk Drive West/Whitfield Avenue	160 feet south and 120 feet east of the Selkirk Drive West / South Drive intersection	East 1,580 feet	Sewer
Easement between Whitfield Avenue and Interstate 20	90 feet south and 135 feet east of the Whitfield Avenue / South Drive intersection	East 1,620 feet	Sewer
Easement south of Selkirk Drive East	200 feet west of the Inwood Road / Selkirk Drive East intersection	South 145 feet	Sewer

In addition to the contract amount, \$165,870.00 (Water: \$78,508.00; Sewer: \$87,362.00) is required for project management, real property acquisition, utility coordination, and material testing. This project will have no impact on the Water Department's operating budget when completed. The sewer component of the project is part of the Water Department's Sanitary Sewer Overflow Initiative Program.

It is the practice of the Water Department to appropriate its CIP plan throughout the Fiscal Year, instead of within the annual budget ordinance, as projects commence, additional funding needs are identified, and to comply with bond covenants. The actions in the M&C will appropriate funds in support of the Water's portion of the City of Fort Worth's Fiscal Years 2024-2028 Capital Improvement Program, as follows:

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Capital Fund Name	Project Name	FY2024 CIP Appropriations	Authority	Budget Change (Increase/Decrease)	Revised FY2024 Budget
W&S Capital Projects - Fund 56002	104916 W/SS Repl. Contract 2023 WSM-D	\$0.00	This M&C	\$513,740.00	\$513,740.00

Funding is budgeted in the Transfer to Water/Sewer account of the Water and Sewer operating budget for the purpose of funding the W/SS Repl Contract 2023 WSM-D within the Water & Sewer Capital Projects Fund.

Appropriations for Water and Sanitary Sewer Replacement Contract 2023, WSM-D, are as depicted below:

Fund	Existing Appropriations	Additional Appropriations	Project Total*
W&S Capital Projects - Fund 56002	\$0.00	\$513,740.00	\$513,740.00
Project Total	\$0.00	\$513,740.00	\$513,740.00

***Numbers rounded for presentation purposes.**

Business Equity: HALFF ASSOCIATES, INC. is in compliance with the City's Business Equity Ordinance by committing to 29 percent MWBE participation on this project. The City's MWBE goal on this project is 10 percent.

The project is located in COUNCIL DISTRICT 3.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are currently available in the Water & Sewer Fund, and upon approval of the above recommendations and adoption of the attached appropriation ordinance, funds will be available in the W&S Capital Projects Fund for the W/SS Repl Contract 2023 WSM-D project to support the above recommendations and execution of the engineering agreement. Prior to any expenditure being incurred, the Water Department has the responsibility of verifying the availability of funds.

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