

Mayor and Council Communication

DATE: 04/12/22

M&C FILE NUMBER: M&C 22-0248

LOG NAME: 17PID07 MIDYEARFY22

SUBJECT

(CD 4 and CD 7) Adopt Attached Ordinance Amending the Fiscal Year 2021-2022 Budget and Five-Year Service Plan for Public Improvement District 7 – Heritage, Adopt Attached Appropriation Ordinances, and Amend the Fiscal Years 2022-2026 Capital Improvement Program

RECOMMENDATION:

It is recommended that the City Council:

1. Adopt the attached ordinance amending the Fiscal Year 2021-2022 Budget and Five-Year Service Plan for Public Improvement District 7 – Heritage to reflect amendments associated with a mid-year review and direct the City Secretary to record the same in the real property records of Tarrant County, Texas no later than the seventh (7th) day after adoption by the City Council;
2. Adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the Fort Worth Public Improvement District 7 - Heritage Fund in the amount of \$35,000.00 in Fiscal Year 2021-2022, from available, unreserved fund balance, for the purpose of funding mid-year budget adjustments;
3. Adopt the attached appropriation ordinance adjusting estimated receipts and appropriations in the PARD Gas Lease Capital Projects Fund by increasing estimated receipts and appropriations in the Barksdale Dam project (City Project No. 103992) in the amount of \$50,000.00 and decreasing estimated receipts and appropriations in the PARD Maintenance & Replacement project (City Project No. P00133) by the same amount; and
4. Amend the Fiscal Years 2022-2026 Capital Improvement Program.

DISCUSSION:

The City of Fort Worth’s Department of Economic Development administers the City’s Public Improvement Districts (PIDs). The City’s PID Policy outlines the need to proactively work with the City’s PID management companies to oversee the services being provided within each of the PIDs. PID 7 – Heritage (or the Heritage PID) is managed by FirstService Residential Texas PID, LLC (FirstService).

On September 21, 2021, City Council adopted Ordinance No. 25079-09-2021, approving the fiscal year (FY) 2021-2022 Budget, Five-Year Service Plan, Assessment Plan, and Tax Year 2021 Assessment Roll for the Heritage PID. After conducting a mid-year review of the Heritage PID’s budget, City staff and FirstService have identified the need to increase Heritage PID’s budget by \$85,000.00 to align expenses with actual activities that are attributable primarily to increases in security patrols and repairs to the Barksdale Park.

The City budgeted \$50,000.00 to fund the Barksdale Dam project, which was included in the Park & Recreation Department’s FY 2022-2026 Capital Improvement Program. Economic Development is overseeing the completion of this project through the City’s contract with FirstService in order to administratively track the spending of all funding sources associated with the dam repair. This will amend the FY 2022-2026 Capital Improvement Program and the FY 2022 Adopted Budget as approved by Ordinance 25073-09-2021 (Section 6. Capital Improvements, Page 23).

Revenue adjustments:

Line Items to be Adjusted	Previously Approved FY22 Budget Item	Recommended Mid-Year Adjustment	Amended FY22 Budget Item
PID Assessments	\$1,771,828.00	\$0.00	\$1,771,828.00
COFW Payment in lieu of Services	\$191,096.00	\$0.00	\$191,096.00
COFW Gas Royalties (Barksdale Dam)	\$0.00	\$50,000.00	\$50,000.00
Use of Fund Balance	\$443,334.00	\$35,000.00	\$478,334.00
Totals	\$2,406,258.00	\$85,000.00	\$2,491,258.00

Expenditure adjustments:

Line Items to be Adjusted	Previously Approved FY22 Budget Item	Recommended Mid-Year Adjustments	Amended FY22 Budget Item
Security Enhancements	\$70,000.00	\$35,000.00	\$105,000.00
Capital Improvements	\$200,000.00	\$50,000.00	\$250,000.00
Totals	\$270,000.00	\$85,000.00	\$355,000.00

Capital Fund Name	Project Name	FY2022 CIP Appropriations	Authority	Budget Change (Increase/Decrease)	Revised FY2022 Budget
PARD Gas Lease Capital Projects Fund	PARD Maintenance & Replacement P_P00133	\$2,371,298.00	This M&C	(\$50,000.00)	\$2,321,298.00
Barksdale Dam Repairs	Barksdale Dam Repairs P_103992	\$0.00	This M&C	\$50,000.00	\$50,000.00

All other previously approved line items not mentioned above remain the same.

Upon approval of the above recommendations, the total budgeted expenses for FY 2021-2022 will be \$2,491,258.00. This mid-year budget adjustment will decrease the unaudited, unassigned fund balance by a total of \$35,000.00, and decrease appropriations in PARD Maintenance & Replacement project by a total of \$50,000.00. The revised Budget and Five-Year Service Plan will take effect upon approval by City Council. The City and FirstService will amend the existing management contract to reflect the mid-year adjustments (City Secretary Contract No. 56481).

Funding is available for appropriation in the fund balance of the FWPID#7 - Heritage Fund. The beginning balance is \$1,100,248.53, after this M&C, available balance will be \$621,914.53. Funding is also budgeted in the Gas Lease Royalties account of the Park & Recreation Department's PARD Gas Lease Capital Project Fund.

The Heritage PID is located in COUNCIL DISTRICTS 4 & 7

A Form 1295 is not required because: This M&C does not request approval of a contract with a business entity.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendations and adoption of the attached appropriation ordinance, funds will be available in the current operating budget, as appropriated, in the FWPID #7 - Heritage Fund. The Director of Finance also certifies that upon the approval of the above recommendations and adoption of the attached appropriation ordinance, funds will be available in the current capital budget, as appropriated, of the PARD Gas Lease Capital Project Fund for the Barksdale Dam project to support the approval of the above recommendations. Prior to any expenditure being incurred, the Economic Development Department has the responsibility to validate the availability of funds.

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