

Mayor and Council Communication

DATE: 06/28/22

M&C FILE NUMBER: M&C 22-0544

LOG NAME: 19HOPWA-CVREVISIONS

SUBJECT

(ALL) Authorize Substantial Amendment to the 2019-2020 Action Plan for use of Federal Grant Funds from the United States Department of Housing and Urban Development Received Under the Coronavirus Aid, Recovery and Economic Security (CARES Act) to Revise the Allocation of Funding and Authorize Execution of Amendment to Contract with AIDS Outreach Center to Increase the Contract Amount by \$77,332.00 for a Total Contract Amount of \$154,665.00

RECOMMENDATION:

It is recommended that the City Council:

1. Authorize a substantial amendment to the 2019-2020 Action Plan for Use of Federal Grant Funds from the United States Department of Housing and Urban Development under the Coronavirus Aid, Recovery and Economic Security (CARES Act) to revise the allocation of funding among local nonprofit homeless service providers;
2. Authorize execution of contract amendment to agreement CSC No. 54267 with AIDS Outreach Center to increase the City Secretary Contract amount by \$77,332.00 for a total contract amount of \$154,665.00 to ensure the expenditure of funding; and
3. Authorize the City Manager or his designee to further amend the agreement if necessary to achieve program goals and meet Housing and Urban Development expenditure deadlines, provided the amendment is within the scope of the program and in compliance with applicable City policies, laws and regulations.

DISCUSSION:

In April 2020, the City of Fort Worth (City) was awarded \$246,806.00 in Housing Opportunities for Persons with AIDS (HOPWA-CV) funds from Housing and Urban Development (HUD) under the Coronavirus Aid, Recovery and Economic Security (CARES) Act to support the City's response to the coronavirus pandemic among the homeless and at-risk population (HOPWA-CV). The City Council approved allocation of the funds to local nonprofit homeless service providers on May 19, through Mayor and Council Communication (M&C) No. 20-0330. Funding priorities for the allocations were Tenant Based Rental Assistance (TBRA), Supportive Services, Facility-Based Housing Operations, Short Term Rent, Mortgage and Utility Assistance (STRMU), and Administration. The expenditure deadline for use of all HOPWA CV funds is July 31, 2023.

To ensure that the expenditure deadline for the full awarded budget is met, and to address priorities which have arisen since initial allocations were made, staff is recommending amendment to the AIDS Outreach Center HOPWA-CV City Secretary Contract (CSC) No. 54267 to change funding allocations as detailed below.

The table below summarizes allocation changes to be formalized in this contract amendment.

AIDS Outreach Center requested or was thoroughly consulted regarding the change, and has fully concurred with the proposed changes. The proposed revisions have been publicized as required by HUD guidelines for use of HOPWA-CV funds, through publication of a five-day public notice in the *Fort Worth Star-Telegram* on May 15, 2022, announcing the funding allocation change from the Neighborhood Services Department HOPWA-CV to AIDS Outreach Center HOPWA-CV.

Action	Agency Name	Current Contract	Total Contract	Description
From:	NSD HOPWA-CV	\$77,332.00	\$0.00	Allocated to AOC CSC No. 54267
To:	AIDS Outreach Center, CSC No. 54267	\$77,333.00	\$154,665.00	Require second amendment to CSC No. 54267

Section 2-9(11) of the City Code allows for any contract or other legal instruments necessary to provide public assistance from funds available under the Coronavirus Aid, Relief, and Economic Security (CARES) Act, as may be amended, or from funds available under the Consolidated Appropriations Act of 2021, as may be amended to be administratively approved by the City Manager. When possible, items will be brought to the City Council prior to execution of any contracts or amendments; however, staff anticipates that in order to meet the approaching expenditure deadlines in 2023, that future amendments may require administrative approval. Staff will provide updates via Informal Reports or M&Cs seeking ratification of any changes made under this administrative mechanism.

Services are available in ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendations, funds are available in the current operating budget, as appropriated, in the Grants Operating Federal Fund. The Neighborhood Services Department (and Financial Services Management) will be responsible for the collection and deposit of funds due to the City. Prior expenditures being incurred the Neighborhood Services Department has the responsibility to validate the availability of funds prior to an expenditure being made. These are reimbursement grants.

Submitted for City Manager's Office by: Fernando Costa 6122

Originating Business Unit Head: Victor Turner 8187

Additional Information Contact: Charletta Moaning 7333
Jessica Garza 5812