

# Mayor and Council Communication

DATE: 02/14/23

M&C FILE NUMBER: M&C 23-0119

LOG NAME: 60AMEND STAFF AUGMENTATION

## **SUBJECT**

(ALL) Authorize Execution of the Third Amendment to City Secretary Contract No. 55468 with Insight Global, LLC to Increase Staff Augmentation Services by an Additional \$250,000.00 for the Water Department for a Revised Total Amount of \$800,000.00

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## **RECOMMENDATION:**

It is recommended that the City Council authorize the execution of the third amendment to City Secretary Contract No. 55468 with Insight Global, LLC to increase staff augmentation services by an additional \$250,000.00 for the Water Department's CIS utility billing system replacement project and additional temporary staffing backfills for a revised total amount of \$800,000.00.

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## **DISCUSSION:**

The Water Department currently utilizes an agreement with Insight Global, LLC, to assist in the development and implementation of technology projects and to use as temporary backfills for staffing vacancies. The current agreement, obtained using General Services Administration (GSA) Contract No. GS-35F-0247Y, under City Secretary Contract (CSC) No. 55468 was approved on Mayor and Council Communication 21-0084. Water now needs additional resources for temporary staffing backfills and the CIS utility billing system replacement project, for the added cost of \$250,000.00, increasing the not to exceed amount of CSC 55468 from \$550,000.00 to \$800,000.00.

**PRICE ANALYSIS** - The prices were obtained using General Services Administration Contract No. GS-35F-0247Y. The GSA contract offers fixed discounts for these services. Water Information Technology staff has reviewed the pricing and determined it to be fair and reasonable.

**COOPERATIVE PURCHASE** - State law provides that a local government purchasing an item under a Cooperative Purchasing Agreement satisfies any state law requiring that the local government seek competitive bids for the purchase of the item. GSA contracts were competitively bid to increase and simplify the purchasing power of government entities.

Funding is budget in the Other Contractual Services account of the Water Department's Water & Sewer Fund.

A Form 1295 is not required because: This contract will be with a publicly-traded business entity or a wholly-owned subsidiary of a publicly-traded business entity: Insight Global

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## **FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the Water & Sewer Fund to support the approval of the above recommendation and execution of the amendment to the contract. Prior to any expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

**Submitted for City Manager's Office by:** Dana Burghdoff 8018

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