

Mayor and Council Communication

DATE: 02/08/22

M&C FILE NUMBER: M&C 22-0097

LOG NAME: 13P22-0006 PLUMBING SERVICES AR

SUBJECT

(ALL) Authorize Execution of an Agreement with Jackey R Dunn dba Romance Services for Plumbing Services on an As-needed Basis, for an Amount Up to \$1,825,700.00 for the Initial Term and Authorize Four One-Year Renewal Options in the Amount Up to \$1,825,700.00 for City Departments

RECOMMENDATION:

It is recommended that the City Council authorize execution of an agreement with Jackey R Dunn dba Romance Services for plumbing services on an as-needed basis, for an amount up to \$1,825,700.00 for the initial term and authorize four one year renewal options in the amount up to \$1,825,700.00 for City Departments.

DISCUSSION:

The Human Resource, Transportation and Public Works, Property Management, Public Events, Aviation, and Park and Recreation departments approached the Purchasing Division to procure an annual agreement for plumbing services. The departments will utilize this agreement on an as-needed basis, to have plumbing repairs made to City-owned properties as well as water, sewer and gas lines to citizens' homes and industrial areas that are damaged by City work crews during construction, repairs or installations.

This Invitation To Bid (ITB) was advertised in the *Fort Worth Star-Telegram* on November 10, 2021, November 17, 2021, November 24, 2021, and December 1, 2021. Four responses were received, Dynamic Systems, Inc., Hawkeye Plumbing, LLC, National Plumbing Services, LLC dba O'Grady Plumbing Company, and Jackey R Dunn dba Romance Services.

Dynamic Systems, Inc., Hawkeye Plumbing, LLC, National Plumbing Services, LLC dba O'Grady Plumbing Company were deemed non-responsive by Purchasing because they did not submit all the required information and/or documentation. The remaining bid was evaluated by using Best Value criteria, which included purchase price, bidder's qualifications, experience, permits, and references, availability to provide resources (equipment, personnel), and bidder's approach to perform services. After evaluation, the panel concluded that Jackey R Dunn dba Romance Services presented the best value to the City and therefore recommends the plumbing service agreement to Jackey R Dunn dba Romance Services.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

AGREEMENT TERMS - Upon City Council approval, this agreement shall begin upon execution and expire one year from that date.

RENEWAL TERMS: This agreement may be renewed for four (4) additional one-year renewal periods. This action does not require specific City Council approval provide that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

BUSINESS EQUITY: A waiver of the goal for M/WBE subcontracting requirements is approved by the Office Business Diversity, in accordance with the BDE Ordinance, because the application of the purchase of good or services is from sources where subcontracting or supplier opportunities are negligible.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the City Department's Operating Funds to support the approval of the above recommendation and execution of the agreement. Prior to any expenditure being incurred, the City Department has the responsibility to validate the availability of funds.

Submitted for City Manager's Office by: Jay Chapa 5804

Originating Business Unit Head: Reginald Zeno 8517

Additional Information Contact: Cynthia Garcia 8525
A'ja Robertson 8585

