

# Mayor and Council Communication

**DATE:** 06/10/25

**M&C FILE NUMBER:** M&C 25-0475

**LOG NAME:** 02ACCEPTING EXTRA HOMELESS HOUSING AND SERVICES PROGRAM FUNDS

## **SUBJECT**

(ALL) Authorize Acceptance of Grant from the Texas Department of Housing and Community Affairs for Homeless Housing and Services Program Funds Youth-Set Aside in the Approximate Amount of \$126,311.00, Authorize Execution of Related Agreement, Authorize Execution of Subgrant Agreement with Transition Resource Action Center to Provide Youth Outreach and Case Management, Find that the Subgrant Agreement Serves a Public Purpose and that Adequate Controls are in Place, and Adopt Appropriation Ordinance

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## **RECOMMENDATION:**

It is recommended that the City Council:

1. Authorize acceptance of grant from the Texas Department of Housing and Community Affairs for the Homeless Housing and Services Program funds in the approximate amount of \$126,311.00 for Youth Set-Aside;
  2. Authorize execution of grant agreement, including the ability to adjust the grant amount in such agreement;
  3. Authorize the execution of a subgrant agreement with Transition Resource Action Center in the approximate amount of \$126,311.00 to provide outreach and case management to at least 120 youth;
  4. Find that the subgrant agreement serves the public purpose of reducing youth homelessness and that adequate controls are in place through the subgrant agreement; and
  5. Adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the Grants Operating State Fund in the approximate amount of \$126,311.00, subject to the receipt of the grant, for the purpose of reducing youth homelessness.
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## **DISCUSSION:**

The purpose of this Mayor and Council Communication (M&C) is to approve the acceptance of grant funding and related agreement for services directed to youth ages 18 - 24 experiencing homelessness.

The State of Texas provides grant funding for the Homeless Housing and Services Program (HHSP) administered by the Texas Department of Housing and Community Affairs (TDHCA) to municipalities with a population of 285,500 or greater, including the City of Fort Worth (City).

Each year cities are allocated funding for the general and youth HHSP programs. However, sometimes cities do not fully utilize this funding and TDHCA is able to reallocate to cities that do expend funds. TDHCA asked if the City of Fort Worth would accept an additional \$126,311.00 of HHSP-Youth funds.

The rollover 2024 HHSP-Youth amount allocated to the City is approximately \$126,311.00. Eligible services include case management, emergency shelter, street outreach and transitional living. Transition Resource Action Center (TRAC) is the City's 2025 HHSP-Youth subgrantee and provides both rental assistance and case management to young adults ages 18-24. Pending a risk assessment and City Council approval, the City will enter into a subgrant agreement with TRAC for outreach and case management for at least 120 youth with these rollover 2024 funds.

By approval of this Mayor and Council Communication, the City Council finds that funding the subgrant agreement will meet the public purpose of helping to reduce youth homelessness and that adequate controls are in place through the subgrant agreement to ensure that the public purpose is carried out.

Upon acceptance, the grant will begin on June 1, 2025. The City Manager's Office will administer the HHSP-Youth funds and monitor the subgrantee, TRAC. The subgrant agreement will be from June 1, 2025 to May 31, 2026.

No City salaries will be charged to this grant; therefore, indirect cost recovery does not apply.

An Assistant City Manager is authorized to execute the contracts.

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## **FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that upon approval of the above recommendations, execution of the Texas Department of Housing and Community Affairs grant for Homeless Housing and Services Program Youth-Set Aside funds, and adoption of the attached appropriation ordinance, funds will be available in the current operating budget, as appropriated, in the Grants Operating State Fund. The City Manager's Office (and Financial Management Services) is responsible for the collection and deposit of funds due to the City. Prior to any expense being incurred, the City Manager's Office has the responsibility to validate the availability of funds. This is a reimbursement grant.

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