

Mayor and Council Communication

DATE: 06/22/21

M&C FILE NUMBER: M&C 21-0475

LOG NAME: 13P21-0012 MARKER BUOY REPLACEMENT CC WATER

SUBJECT

(CD 7) Authorize Execution of an Agreement for Marker Buoy Replacement with Tellus Consulting, LLC in an Amount Up to \$198,950.00 for the Water Department

RECOMMENDATION:

It is recommended that the City Council authorize execution of an agreement for marker buoy replacement with Tellus Consulting, LLC in an amount up to \$198,950.00 for the Water Department.

DISCUSSION:

The Water Department approached the Purchasing Division to procure an agreement for the removal and replacement of a marker buoy. In order to procure these services, staff issued an invitation to bid (ITB). The ITB consisted of detailed specifications regarding the type of buoy needed and the requirements needed to complete the services. The ITB was advertised in the *Fort Worth Star-Telegram* on November 11, 2020, November 18, 2020, November 26, 2020, December 2, 2020, and December 9, 2021. The City received a sole bid.

Proposals were evaluated on best value criteria including the proposer's qualifications, experience, and resources. Staff from Water Department evaluated the proposal submitted and recommend awarding an agreement to Tellus Consulting, LLC.

In addition, an administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated. Upon City Council approval, this agreement shall begin upon execution.

Business Equity: A waiver of the goal for M/WBE subcontracting requirements is approved by the Office Business Diversity, in accordance with the BDE Ordinance, because the application of the purchase of good or services is from sources where subcontracting or supplier opportunities are negligible.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the W&S Capital Projects Fund for the Water FY19 Non-Fleet Eqmt Pur project to support the approval of the above recommendation and execution of the agreement. Prior to any expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

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