

# A Resolution

NO. \_\_\_\_\_

## **APPOINTING SUBSTITUTE HEARING OFFICER IN THE PARKING VIOLATIONS BUREAU AND DESIGNATING THE SUBSTITUTE HEARING OFFICER TO CONDUCT HEARINGS AND APPEALS UNDER CHAPTERS 7, 10, 12.5, AND 22 OF THE CITY CODE AND TO PERFORM OTHER ASSIGNED DUTIES**

**WHEREAS**, a Substitute Hearing Officer serves on an as-needed-basis to hear specific cases and ensure the proper and efficient functioning of administrative hearings;

**WHEREAS**, a Substitute Hearing Officer is vested with the same authority as the full-time hearing officer and is authorized to conduct hearings;

**WHEREAS**, Chapter 7 of the Code of the City of Fort Worth (2015), as amended, (City Code) provides for a hearing officer to hear appeals from decisions of the Director of Code Compliance regarding the probationary status, suspension or revocation of the registration of multi-family complexes;

**WHEREAS**, Chapter 10 of the City Code provides for the appointment of one or more hearing officers who serve two-year terms and adjudicate cases involving parking, stopping, or standing of vehicles and conduct boot hearings;

**WHEREAS**, Chapter 12.5 of the City Code provides for a hearing officer to hear formal appeals regarding solid waste and recycling decisions;

**WHEREAS**, Chapter 22 of the City Code provides that the hearing officer oversees the Parking Violations Bureau and has original jurisdiction over cases involving violation of city ordinances governing the parking, stopping, or standing of vehicles and that the hearing officer conducts hearings involving violation of city ordinances governing junked vehicles; and

**WHEREAS**, it is recommended that the City Council appoint Karen Williams as a Substitute Hearing Officer for the Fort Worth Parking Violations Bureau for a two-year term, and designate the Substitute Hearing Officers to conduct hearings and appeals pursuant to Chapters 7, 10, 12.5, and 22 of the City Code and to perform other duties as assigned by the City Manager or his designee;



**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF FORT WORTH, TEXAS:**

That, the City Council hereby appoints Karen Williams as a Substitute Hearing Officer for the Fort Worth Parking Violations Bureau for a two-year term, effective November 14, 2023, and expiring November 14, 2025, and designates the Substitute Hearing Officers to conduct hearings and appeals pursuant to Chapters 7, 10, 12.5, and 22 of the City Code, and to perform other duties assigned by the City Manager or his designee.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2023

ATTEST:

By: \_\_\_\_\_

City Secretary

