

# Mayor and Council Communication

**DATE:** 06/27/23

**M&C FILE NUMBER:** M&C 23-0550

**LOG NAME:** 13P ILA SCADA MAINTENANCE & SERVICE AO WTR

**SUBJECT**

(ALL) Authorize Execution of an Agreement with Prime Controls, L.P. for SCADA Maintenance and Services in an Annual Amount Up to \$1,000,000.00 and Authorize Two Consecutive, One-Year Renewal Options for the Same Annual Amount Using an Interlocal Agreement with the City of Denton for the Water Department

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**RECOMMENDATION:**

It is recommended that the City Council authorize execution of an agreement with Prime Controls, L.P. for SCADA Maintenance and Services in an annual amount up to \$1,000,000.00 and authorize two consecutive, one-year renewal options for the same annual amount using an Interlocal Agreement with the City of Denton for the Water Department.

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**DISCUSSION:**

In May 2023, the Water Department approached the Purchasing Division to enter into an agreement with Prime Controls, L.P. for the Supervisory Control and Data Acquisition (SCADA) System Maintenance and Services. The services will be used to utilize the expertise of a system integrator for numerous Programmable Logic Controllers control system upgrades required throughout the water and wastewater facilities.

State law provides that a local government purchasing an item under an Interlocal Purchasing Agreement satisfies state laws requiring that the local government seek competitive bids for purchase of the item. In May 2023, the City of Denton processed a bid (RFB No. 21116) and received one (1) response. An evaluation team scored the proposal and awarded the agreement to Prime Controls, L.P. The contract has a term through June 22, 2024, with the right to renew the contract for two (2) additional one-year periods.

**FUNDING:** The combined annual maximum amount allowed under these agreements will be \$1,000,000.00; however, the actual amount used will be based on the need of the department and available budget. Funding is budgeted in the Other Contractual Services account of the Water Department's rollup within the Water & Sewer Operating Fund.

**DVIN-BE:** A Business Equity Goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

**AGREEMENT TERMS -** Upon City Council approval, the agreement will begin upon execution and end on June 22, 2024, with two (2) one-year renewal options to correspond with the terms of the Interlocal Agreement. This action does not require specific City Council approval provided that City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal terms.

**ADMINISTRATIVE CHANGE ORDERS -** An administrative change order or increase may be made by the City Manager or his designee up to the amount allowed by relevant Law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

The agreement serves ALL COUNCIL DISTRICTS.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that upon approval of the recommendation, funds are available in the current operating budget, as previously appropriated, in the Water & Sewer Fund. Prior to an expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

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