

City of Fort Worth, Texas

Mayor and Council Communication

DATE: 01/13/26 M&C FILE NUMBER: M&C 26-0048

LOG NAME: 21PD FACILITY MASTER PLAN

SUBJECT

(ALL) Authorize Execution of a Professional Services Agreement with Parkhill in the Amount Up to \$498,500.00 for the Fort Worth Police Department Facility Master Plan Project

RECOMMENDATION:

It is recommended that the City Council authorize execution of a Professional Services Agreement with Parkhill in the amount up to \$498,500.00 for the Fort Worth Police Department Facility Master Plan (City Project No. 105454).

DISCUSSION:

This Facility Benchmarking and Master Plan project encompasses 19 existing police facilities located across Fort Worth, Texas. Parkhill will provide services to help plan for existing and future facility needs of the department within a 20-year timespan and determine five (5) and ten (10) year funding needs based on information gathered, summarized, and presented. This will include benchmarking of existing facilities against determined precedent or best in class facilities to meet standards and expectations, goal setting to identify preferred outcomes that align with future goals of the department, information gathering on existing and planned facilities, gathering and organizing stakeholder feedback to develop a long-term vision for facilities, and long-range master planning for future anticipated needs.

The project was advertised for proposals on June 17, 2025 and June 24, 2025, in the *Fort Worth Star-Telegram*. On August 14, 2025, responses were received, reviewed and scored by a committee consisting of members from the Police and Property Management Departments. The table reflects the final ranking of the respondents:

Firm Name	Parkhill	BKV Group	Diverse Studio	GFF Architects	Elements of Architecture	KAI/Alliance	GSBS Architects	Williams Tharp Architects	Schwarz Hanson Architects	Callahan & Freeman Architects
Firm's Experience	19	19	18	14	17	15	13	14	13	11
Deliverable Examples	17	18	11	18	14	15	15	11	5	14
Staff Qualifications	22	21	21	20	18	21	18	17	15	19
Preliminary Work Plan	18	18	20	15	17	16	17	17	18	7
Work within the City	9	8	9	9	9	10	6	8	8	5
Supplemental Information	5	5	5	5	5	0	5	5	5	5
Total Score	90	89	84	81	80	77	74	72	64	61

The top three firms were interviewed on September 11, 2025. Parkhill was selected for the project based upon their qualifications, availability of staff, project management structure and experience, references, and innovation or services being provided.

Funding is budgeted in the CCPD Capital Projects Fund for the purpose of funding PD Facilities Master Plan project.

The Master Plan project is in ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the CCPD Capital Projects Fund for the PD Facilities Master Plan project to support the approval of the above recommendation and execution of the contract. Prior to any expenditure being incurred, the Property Management Department has the responsibility to validate the availability of funds.

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