

# Mayor and Council Communication

**DATE:** 09/22/20

**M&C FILE NUMBER:** M&C 20-0688

**LOG NAME:** 13P20-0106 AMMUNITION AR PD

**SUBJECT**

(ALL) Authorize the Execution of an Agreement with GT Distributors, Inc. for Ammunition in an Annual Amount Up to \$1,685,000.00 and Authorize Four Annual Renewal Options for the Police and Municipal Court Departments

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**RECOMMENDATION:**

It is recommended that the City Council authorize the execution of an agreement with GT Distributors, Inc. for ammunition in an annual amount up to \$1,685,000.00 and authorize four annual renewal options for the Police and Municipal Court Departments.

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**DISCUSSION:**

The Police Department approached the Purchasing Division to procure an annual agreement for ammunition. The ammunition is used for on-duty usage, as well as training and annual qualifications. Purchasing issued an Invitation to Bid (ITB) consisting of detailed specifications as to the functionality, features and requirements for the ammunition.

This bid was advertised in the *Fort Worth Star-Telegram* on March 11, 2020, March 17, 2020, March 18, 2020, March 25, 2020, and March 31, 2020. The City received five bids.

Bids were evaluated on best value criteria including qualifications, references, delivery after receipt of order, and cost. Staff from the Police Department evaluated the proposals submitted and recommends awarding a one-year agreement to GT Distributors, Inc. with four one-year options to renew. No guarantee was made that a specific amount of these products will be purchased. The amount for the Police Department's annual requirements is up to \$1,685,000.00. In addition, an administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated

Office of Business Diversity - A waiver of the goal for M/WBE subcontracting requirements was requested by the Purchasing Division and approved by the OBD, in accordance with the BDE Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

Upon City Council approval, the Agreement shall begin upon execution of the Agreement and shall end one year from that date.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current operating budgets, as previously appropriated, in the General Fund and the Crime Control & Prev District funds to support the approval of the above recommendation and execution of the purchase agreement. Prior to any expenditure being incurred, the Police and Municipal Court Departments have the responsibility to validate the availability of funds.

**Submitted for City Manager's Office by:** Jesus J. Chapa 5804

**Originating Business Unit Head:** Reginald Zeno 8517

**Additional Information Contact:** Cynthia Garcia 8285

A'ja Robertson 8585