

# Mayor and Council Communication

**DATE:** 02/25/25

**M&C FILE NUMBER:** M&C 25-0158

**LOG NAME:** 14BAYLORTRAINERS

**SUBJECT**

(ALL) Authorize Execution of an Agreement with BIR JV, LLP d/b/a Baylor Scott & White Institute for Rehabilitation - Outpatient Therapy in an Annual Amount of \$400,000.00 for the Initial One-Year Term and Authorize Four One-Year Renewal Options

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**RECOMMENDATION:**

It is recommended that the City Council authorize execution of an agreement with BIR JV, LLP d/b/a Baylor Scott & White Institute for Rehabilitation - Outpatient Therapy in an annual amount of \$400,000.00 for the initial one-year term and authorize four one-year renewal options.

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**DISCUSSION:**

The purpose of this Mayor and Council Communication (M&C) is to seek authorization from the City Council to execute an agreement with BIR JV, LLP d/b/a Baylor Scott & White Institute for Rehabilitation - Outpatient Therapy (Baylor). Baylor provides athletic trainers for the City in order to support the City's safety program by providing training, stretching and exercise programs to City employees to assist with the prevention of injury. In addition, Baylor will perform job analysis as needed to assist employees in adjusting their movement to minimize risk of injury. This contract will be for athletic training services.

A Request for Proposal was not required for this contract as the Workers' Compensation Division requested and received a Chapter 252 Exemption from the Legal Department under the professional service exemption.

Funding is budgeted in the General Operating & Maintenance category within the Risk Financing Fund for Fiscal Year 2025 and will be budgeted in the same category for Fiscal Year 2026.

DVIN-BE: This project was approved for a waiver per the Chapter 252 exemption, for professional service by the Legal Department. Therefore, the business equity goal requirement is not applicable.

Agreement Terms: Upon City Council approval, the Agreement will begin on February 1, 2025 and end on January 31, 2026.

Renewal Options: The City has the option to renew the Agreement for an additional four (4) one-year renewal options.

Administrative Change Orders: An administrative change order or increase may be made by the City Manager or his designee up to the amount allowed by relevant Law and the Fort Worth City Code and does not require specific City Council Approval as long as sufficient funds have been appropriated.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that upon approval of the above recommendation funds are available in the current operating budget, as previously appropriated, and upon adoption of the Fiscal Year 2026 Budget by the City Council, funds will be available in the Fiscal Year 2026 Operating Budget, as appropriated, in the Risk Financing Fund. Prior to an expenditure being incurred, the Human Resources Department has the responsibility to validate the availability of funds.

**Submitted for City Manager's Office by:**    Jessica L. McEachern    5804

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**Additional Information Contact:**