

# Mayor and Council Communication

**DATE:** 02/14/23

**M&C FILE NUMBER:** M&C 23-0116

**LOG NAME:** 55 AVIATION CAPITAL FUND APPROPRIATION FY2023-2

**SUBJECT**

(CD 2 and CD 6 / Future CD 2 and CD 8) Adopt Appropriation Ordinances for the Purpose of Transferring \$350,000.00 from the Municipal Airport Fund to the Municipal Airport Capital Projects Fund for Programmable Projects and Amend the Fiscal Years 2023 - 2027 Capital Improvement Program

**RECOMMENDATION:**

It is recommended that the City Council:

1. Adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the Municipal Airport Fund in the amount of \$350,000.00 from available net position, for the purpose of transferring to the Municipal Airport Capital Projects Fund;
2. Adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the Municipal Airport Capital Projects in an amount totaling \$350,000.00, transferred from the Municipal Airport Fund, for the purpose of funding 1) \$175,000.00 for the Meacham Maintenance programmable project (City Project No. P00112) and 2) \$175,000.00 for the Spinks Maintenance programmable project (City Project No. P00113); and
3. Amend the Fiscal Year 2023 Adopted Budget and the Fiscal Years 2023 - 2027 Capital Improvement Program.

**DISCUSSION:**

The Aviation Department is seeking City Council approval to add \$175,000.00 to programmable capital project P00112 - Meacham Maintenance and \$175,000.00 to programmable capital project P00113 - Spinks Maintenance for further use to maintain property and promote safety at Meacham International and Spinks Airports.

The action in this M&C will amend the Fiscal Year 2023 Adopted Budget as approved in connection with Ordinance 25773-09-2022, Section 4. Enterprise Funds, as listed on page(s) 16.

Fund / Department	FY2023 Adopted Budget	Authority	Budget Adjustment	Revised FY2023 Budget
<b>Municipal Airport Fund</b>				
REVENUES				
License and Permits	\$54,063.00			\$54,063.00
Charges for Services	\$6,325,400.00			\$6,325,400.00
Use of Money and Property	\$8,017,733.00			\$8,017,733.00
Other Revenue	\$190,647.00			\$190,647.00
Transfer from General Fund (Fire Lease)	\$59,501.00			\$59,501.00
Use of Net Position	\$0.00	M&C 22-1072	\$5,764,493.00	\$5,764,493.00
		This M&C	\$350,000.00	\$350,000.00
<b>TOTAL REVENUES</b>	<b>\$14,647,344.00</b>		<b>\$6,114,493.00</b>	<b>\$20,761,837.00</b>
EXPENDITURES				
Aviation	\$11,942,021.00			\$11,942,021.00
Transfer to General Fund (Fire Services)	\$59,501.00			\$59,501.00
Transfer to Municipal Airport Capital Projects Fund	\$1,320,664.00			\$1,320,664.00
FB/NP Intrafund Transfer Out	\$0.00	M&C 22-1072	\$5,764,493.00	\$5,764,493.00
		M&C 22-1072	\$1,160,507.00	\$1,160,507.00
		This M&C	\$350,000.00	\$350,000.00

Transfer to Grant	\$150,000.00			\$150,000.00
Transfer to IT Refresh Capital	\$14,651.00			\$14,651.00
Contribution to Fund Balance/Net Position	\$1,160,507.00	M&C 22-1072	(\$1,160,507.00)	\$0.00
<b>TOTAL EXPENDITURES</b>	<b>\$14,647,344.00</b>		<b>\$6,114,493.00</b>	<b>\$20,761,837.00</b>

Funding for these projects was included in the FY2023 - 2027 Capital Improvement Program in the amount of \$272,404.00. Additional funding in the amount of \$350,000.00 is needed due to maintain property and promote safety at Meacham International and Spinks Airports. The action in this M&C will amend the FY2023 - 2027 Capital Improvement Program as approved in connection with Ordinance 25773-09-2022.

Capital Fund Name	Project Name	FY2023 CIP Appropriations	Authority	Budget Adjustment	Revised FY2023 Budget
55002-General Capital Projects	P00112-Meacham Maintenance Programmable	\$250,000.00	M&C 22-1072	\$50,000.00	
			This M&C	\$175,000.00	\$475,000.00
55002-General Capital Projects	P00113-Spinks Maintenance Programmable	\$22,404.00	M&C 22-1072	\$170,000.00	
			This M&C	\$175,000.00	\$367,404.00

Funding is available for appropriation in the net position of the Municipal Airport Fund. The available balance is \$7,914,735.60 and after the transfer to the Municipal Airport Capital Projects Fund, the balance will be \$7,564,735.60.

Meacham International Airport is in Council District 2/Future CD 2 and Spinks Airport is in Council District 6/Future CD 8.

A Form 1295 is not required because: This M&C does not request approval of a contract with a business entity.

**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are currently available within the Municipal Airport Fund and upon approval of the above recommendations and adoption of the attached appropriation ordinances, funds will be available in the Municipal Airport Capital Projects Fund for the Spinks Maintenance and Meacham Maintenance programmable projects. Prior to an expenditure being incurred, the Aviation Department has the responsibility of verifying the availability of funds.

**Submitted for City Manager's Office by:** Dana Burghdoff 8018

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