

Mayor and Council Communication

DATE: 12/13/22

M&C FILE NUMBER: M&C 22-1023

LOG NAME: 80STAFF EXTENSION PM SERVICES PARK

SUBJECT

(ALL) Authorize Execution of Professional Services Agreements with AECOM Technical Services, Inc., and Shield Engineering Group, PLLC, in an Amount Not to Exceed \$500,000.00 Each for Staff Extension Services in Managing Park and Recreation Capital Projects (2022 Bond Program)

RECOMMENDATION:

It is recommended that the City Council authorize the execution of professional services agreements with AECOM Technical Services, Inc., and Shield Engineering Group, PLLC, in the amount not to exceed \$500,000.00 each for staff extension services in managing park and recreation capital projects.

DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to authorize the execution of professional services agreements with AECOM Technical Services, Inc., and Shield Engineering Group, PLLC, in the amount not to exceed \$500,000.00 each for staff extension services in managing park and recreation capital projects. These agreements will provide up to two full-time equivalent (FTE) project managers per contract for the next 12-18 months to assist with the current and expanded workload from 2022 Bond Program and federally funded projects.

On May 5, 12 and 19, 2022, the Park & Recreation Department (PARC) advertised in the *Fort Worth Star-Telegram* a Request for Statements of Interest and Statements of Qualifications (RFI/Q) for project management services for PARC capital improvement projects. On May 26, 2022 the PARC received submittals from ten firms. A selection team, comprised of PARC capital improvement staff, reviewed the proposers' submittals using the following criteria (a) completeness and appropriateness of the submittal, (b) experience with comparable projects, (c) creativity, innovation, quality control and commitment to projects, (d) experience and capability of project manager and staff, (e) familiarity with management and delivery of public projects, and (f) project references. The individual scores were averaged for each of the criteria and the final scores are listed in the following table.

Ranking Order	Proposers	Score
1	IEA, Inc.	34
2	Shield Engineering Group, PLLC	32
3	AECOM Technical Services, Inc.	31
4 tie	Arredondo, Zepeda & Brunz, LLC (AZ&B)	29
4 tie	Freese and Nichols, Inc.	29
6	Half Associates, Inc.	28
7	Broaddus & Associates	25
8	The Projects Group	24
9 tie	McKISSACK	23
9 tie	Project Control	23

PARC staff then conducted interviews with the three top scoring firms. AECOM Technical Services, Inc., and Shield Engineering Group, PLLC, were selected to provide these staff augmentation services for the next 12-18 months.

These agreements are expected to provide project management services for approximately 20 current and planned capital projects as needed, including drainage, erosion control and dredging, trails and community park master planning and development. It will remain in effect until funds are expended or the work is completed. The agreements will allow for renewals, contingent upon City Council approval.

Funding for the agreements is budgeted in the PARC's various capital improvement program funds and/or 2022 bond program funds for the purpose of funding current & future capital projects as needed.

Some of these projects are included in the 2022 Bond Program. The City's Extendable Commercial Paper Program (ECP) (M&C 22-0607; Ordinance 25675-08-2022) provides liquidity to support the appropriation. Available resources will be used to make any interim progress payments until debt is issued. Once debt associated with a project is sold, debt proceeds will reimburse the interim financing source in accordance with the statement expressing official Intent to Reimburse that was adopted as part of the ordinance canvassing the bond election (Ordinance 25515-05-2022).

M/WBE Office - A waiver of the goal for Business Equity subcontracting requirements was requested by the Department and approved by the DVIN, in accordance with the applicable Ordinance, because the purchase of goods or services is a source(s) where subcontracting or supplier

opportunities are negligible.

The projects are located in ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budgets, as previously appropriated, in the various capital improvement program projects to support the approval of the above recommendation and execution of the professional service agreements. Prior to an expenditure being made, the Park & Recreation Department has the responsibility to validate the availability of funds.

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