

Mayor and Council Communication

DATE: 01/10/23

M&C FILE NUMBER: M&C 23-0004

LOG NAME: 13P ITB 22-0208 GROUNDS MAINTENANCE SOUTH&WEST DISTRICT MC PARD

SUBJECT

(CD 2, CD 3, CD 6, CD 7, CD 8 and CD 9/Future CD 11) Authorize Execution of Non-Exclusive Purchase Agreements with Lawn Patrol Service, Inc, SRH Landscapes, LLC, Brightview Landscape Services, Inc and Scott Landscape Maintenance for Grounds Maintenance for the South and West Districts for the Park and Recreation Department in a Combined Annual Amount Not to Exceed \$1,100,000.00 for the Initial Term and Authorize Five One-Year Renewal Options for the Same Amount

RECOMMENDATION:

It is recommended that the City Council authorize execution of non-exclusive purchase agreements with Lawn Patrol Service, Inc, SRH Landscapes, LLC, Brightview Landscape Services, Inc and Scott Landscape Maintenance for grounds maintenance for the South and West districts for the Park and Recreation Department in a combined annual amount not to exceed \$1,100,000.00 for the initial term and authorize five one-year renewal options for the same amount.

DISCUSSION:

The Park & Recreation Department approached the Purchasing Division to procure an annual agreement for grounds maintenance for the City's South and West districts. These services will be used to provide mowing, trimming shrubs, mulch application, fire ant control and irrigation services to City parks and facilities. In order to procure these services, staff issued Invitation to Bid (ITB) No. 22-0208. The ITB consisted of detailed specifications listing the locations, frequency, quality, and type of grounds maintenance to be performed. The ITB was advertised in the **Fort Worth Star-Telegram** on August 31, 2022, September 7, 2022, September 14, 2022 and September 21, 2022. The City received nine (9) responses.

Leon's Landscape Services, LLC was deemed non-responsive due to not submitting all documentation required.

An evaluation panel consisting of representatives of the Park and Recreation and Property Management departments reviewed and scored the remaining submittals using Best Value criteria. The individuals scores were averaged for each criteria and the final scores are listed in the table below.

Bidders	Evaluation Criteria				
	a	b	c	d	Total Score
Lawn Patrol Service, Inc.	21.00	12.67	6.00	35.00	74.67
SRH Landscapes LLC	19.83	10.67	5.33	20.29	56.12
Brightview Landscape Services Inc	19.83	11.33	5.67	18.78	55.61
Scott Landscape Maintenance	19.83	12.00	5.67	17.78	55.28
Prestige Worldwide Services, LLC	17.50	10.00	5.00	22.23	54.73
GI-Mow	17.50	10.67	5.00	0.00	33.17
L.A.T.E. dba Superior Landcare	17.50	10.00	4.33	X	Bidder did not meet technical points; therefore, cost was not

					evaluated.
Abescape Group, LLC	17.50	8.67	4.33	X	Bidder did not meet technical points; therefore, cost was not evaluated.

Best Value Criteria:

- a. Bidder's qualifications and references related to the scope of work
- b. Bidder's ability to meet the City needs
- c. Bidder's availability of resources (equipment, personnel)
- d. Cost of Service

L.A.T.E., LLC dba Superior Landcare and Abescape Group, LLC did not score at least 50% or more of the total available points for technical criteria and, therefore, were not qualified to receive pricing points.

After evaluation, the panel concluded that Lawn Patrol Service, Inc, SRH Landscapes, LLC, Brightview Landscape Services, Inc and Scott Landscape Maintenance presented the best value to the City. Therefore, the panel recommends that Council authorize non-exclusive agreements with Lawn Patrol Service, Inc, SRH Landscapes, LLC, Brightview Landscape Services, Inc and Scott Landscape Maintenance. No guarantee was made that a specific amount of services would be purchased. Staff certifies that the recommended vendors bid met specifications.

FUNDING: The maximum amount allowed under this agreement will be \$1,100,000.00, however the actual amount used will be based on the need of the department and available budget. Funding is budgeted in the City Mowing account within the Park and Recreation department General Fund, as appropriated.

DVIN-BE: A waiver of the goal for Business Equity subcontracting requirement is approved by the DVIN-BE, in accordance with the Business Equity Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

AGREEMENT TERMS: Upon City Council approval, this agreement shall begin upon execution and expire on upcoming November 30th.

RENEWAL TERMS: This agreement may be renewed for five additional, one-year terms. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendation, funds are available in the current operating budget, as previously appropriated, in the General Fund. Prior to any expenditure being incurred, the Park & Recreation Department has the responsibility to validate the availability of funds.

- Submitted for City Manager's Office by:** Reginald Zeno 8517
Jesica McEachern 5804
- Originating Business Unit Head:** Reginald Zeno 8517
Dave Lewis 5717
- Additional Information Contact:** Anthony Rousseau 8338
Maria Canoura 2526