City of Fort Worth, Texas

Mayor and Council Communication

DATE: 06/09/26 **M&C FILE NUMBER:** M&C 26-0437

LOG NAME: 60GAS FEED AND INSTRUMENTATION EQUIPMENT AND REPAIR SERVICE GM

SUBJECT

(ALL) Authorize Execution of Sole Source Agreement with Hartwell Environmental Corporation for Gas Feed Instrumentation Equipment, Replacement Parts and Repair Service in an Annual Amount Up to $500,000.00 for the First Year and Authorize Four One-Year Renewal Options for the Same Amount for the Water Department

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RECOMMENDATION:

It is recommended that the City Council authorize execution of a sole source agreement with Hartwell Environmental Corporation for Gas Feed Instrumentation equipment, replacement parts and repair services for the Water Department in an annual amount up to $500,000.00 for the first year and authorize four one-year renewal options for the same amount.

DISCUSSION:

The Water Department (Department) will use this agreement to purchase Original Equipment Manufacturer (OEM) De Nora Water Technologies parts to repair the existing system as needed, along with repair services for the City's water and wastewater treatment plants. Non-OEM parts are not compatible with the water and wastewater treatment systems in place. Hartwell Environmental Corporation is the only company in the area authorized to provide factory-trained technicians for services as well as parts.

De Nora Water Technologies, is the sole source manufacturer of the gas feed and instrumentation equipment currently in operation at the water and wastewater treatment plants and Hartwell Environmental Corporation, a DX Company, is the documented sole source dealer for the Texas region and the only company that can work on these compressors in this region without voiding the warranties.

EXEMPT PROCUREMENT: The City Attorney's Office has determined that this sole source is exempt from competitive bidding under the provisions of Chapter 252 of the Texas Local Government Code due to the unique services provided by and only available from this vendor..

ADMINISTRATIVE CHANGE ORDER - An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

AGREEMENT TERMS - Upon City Council approval, this agreement shall begin upon execution and expires one year later.

RENEWAL OPTIONS - The agreement may be renewed for four (4) additional one-year periods. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term. The maximum amount allowed under this agreement will be $500,000.00 annually. However, the actual amount used will be based on the needs of the departments and the available budget. Funding is budgeted in the Water & Sewer Fund for the Water Department, as appropriated.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the Water and Sewer Fund to support the approval of the above recommendation and execution of the agreement. Prior to any expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

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