

# Mayor and Council Communication

**DATE:** 06/08/21

**M&C FILE NUMBER:** M&C 21-0399

**LOG NAME:** 20SWM NEEL-SCHAFFER DRAINAGE PIPE REHABILITATION DESIGN

**SUBJECT**

(ALL) Authorize Execution of an Engineering Agreement with Neel-Schaffer, Inc. in an Amount Not to Exceed \$300,000.00 for Storm Drain Pipe Rehabilitation Projects Citywide

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**RECOMMENDATION:**

It is recommended that the City Council authorize the execution of an engineering agreement with Neel-Schaffer, Inc. in an amount not to exceed \$300,000.00 for the citywide Storm Drain Pipe Rehabilitation programmable project (City Project No. P00114).

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**DISCUSSION:**

The purpose of this Mayor and Council Communication (M&C) is to provide for task-ordered engineering services to develop and design various citywide drainage pipe rehabilitation projects that will be needed from time to time. These projects may involve open-cut or trenchless rehabilitation of pipes. This contract is a tool to respond to small, yet high priority pipe rehabilitation development and design needs throughout the City identified by staff. These rehabilitation projects will be used to pro-actively prevent pipe failures or sinkholes which could threaten public safety or nearby infrastructure.

In May 2018, the Transportation and Public Works Department (TPW), Stormwater Management Division, published a request for qualifications (RFQ) for various engineering consulting services, including project development and design. Based on the results of the RFQ, Neel-Schaffer, Inc. was selected as the most qualified consultant to perform these services. Individual task orders will be issued for each project. The cost of each task order will be based on the actual hours worked at the agreed-upon hourly rates. The total cost of all task orders performed will not exceed \$300,000.00. Staff considers the proposed hourly rates to be fair and reasonable for the size and complexity of the contemplated projects. The contract duration shall not exceed five years. The 2020 Stormwater Revenue bonds will be the primary funding source for these projects.

Office of Business Equity - Neel-Schaffer, Inc. is in compliance with the City's Business Equity Ordinance by committing to 12% Business Equity participation on this project. The City's Business Equity goal on this project is 12%.

These projects are located in ALL COUNCIL DISTRICTS.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the Stormwater Capital Projects Fund and Storm Water Rev Bonds 2020 Fund for future identified task order projects related to the Stormdrain Pipe Rehab programmable project to support the approval of the above recommendation and execution of the engineering agreement. Prior to any expenditure being incurred, the Transportation and Public Works Department has the responsibility to validate the availability of funds.

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