

# Mayor and Council Communication

**DATE:** 04/11/23

**M&C FILE NUMBER:** M&C 23-0254

**LOG NAME:** 60ASBUILTSUPPORTP1R2-DANNENBAUM

**SUBJECT**

(ALL) Adopt Appropriation Ordinance in the Amount of \$320,000 to Fund the As-Built/Record Drawing Support Project Contract Renewal and Effect a Portion of Water’s Contribution to the Fiscal Years 2023-2027 Capital Improvement Program

**RECOMMENDATION:**

It is recommended that the City Council Adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the Water and Sewer Capital Projects Fund in the amount of \$320,000, transferred from available funds within the Water and Sewer Fund, for the purpose of funding the As-Built/Record Drawing Support project (City Project No. 100258) Part 1 and to effect a portion of Water’s contribution to the Fiscal Years 2023-2027 Capital Improvements Program

**DISCUSSION:**

On June 23, 2020, Mayor and Council Communication (M&C) 20-0459, the City Council authorized a professional services agreement with Dannenbaum Engineering Corporation n/k/a DE Corp in the amount of \$300,000.00 for Water and Sewer As-Built and Record Drawing project, Part 1.

The agreement provides for the preparation of as-built record drawings for approximately 150 plan sets of water and sanitary sewer drawings for developer and old capital improvements projects. As-built/record drawing preparation is now included in the scope of services for Water Department design engineering agreements.

The agreement was subsequently revised by Amendment No. 1 and Renewal No.1 authorized by M&C 21-0384 on June 8, 2021 that provided for up to three renewals of the contract and allowed for the preparation of an additional 150 plan sets of as-built record drawings out of the current backlog. This second renewal will provide for the preparation of an additional 180 plans of as-built record drawings out of the current backlog. In addition to the contract amount, \$20,000.00 (Water: \$10,000.00; Sewer: \$10,000.00) is required for project management. This project will have no impact on the Water Department’s operating budget when completed.

It is the practice of the Water Department to appropriate its CIP plan throughout the fiscal year, instead of within the annual budget ordinance, as projects commence, additional funding needs are identified, and to comply with bond covenants. The actions in the M&C will appropriate funds in support of the Water’s portion of the City of Fort Worth’s Fiscal Years 2023-2027 Capital Improvement Program, as follows:

**60ASBUILTSUPPORTP1R2-DANNENBAUM**

Capital Fund Name	Project Name	FY2023 CIP Appropriations	Authority	Budget Change (Increase/Decrease)	Revised FY2023 Budget
Fund 56002 - W&S Capital Projects	100258 – As-Built and Record Drawing	\$0.00	This M&C	\$320,000.00	\$320,000.00

Funding is budgeted in the Transfer to Water/Sewer account of the Water and Sewer operating budget for the purpose of funding the As-Built and Record Drawing project within the Water & Sewer Capital Projects Fund.

Appropriations for the As-Built and Record Drawing project are as depicted below:

Fund	Existing Appropriations	Additional Appropriations	Project Total*
W&S Capital Projects - Fund 56002	\$640,000.00	\$320,000.00	\$960,000.00
Project Total	\$640,000.00	\$320,000.00	\$960,000.00

\*Numbers rounded for presentation purposes.

Business Equity: Dannenbaum Engineering Corporation n/k/a DE Corp agrees to maintain its initial SBE commitment of 10% that it made on the original agreement and extend and maintain that same SBE commitment of 10% to all prior amendments up to and inclusive of this Amendment No. 2. Therefore Dannenbaum Engineering Corporation n/k/a DE Corp remains in compliance with the City's M/WBE Ordinance and attests to its commitment by its signature on the Acceptance of Previous M/WBE Commitment form executed by an authorized representative of its company.

The project is located in ALL COUNCIL DISTRICTS.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are currently available in the Water & Sewer Fund and upon approval of the above recommendations and adoption of the attached appropriation ordinance, funds will be available in the current capital budget, as appropriated, in the W&S Capital Projects Fund for the As-Built and Record Drawing project. Prior to any expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

**Submitted for City Manager's Office by:** Dana Burghdoff 8018

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