

Mayor and Council Communication

DATE: 11/28/23

M&C FILE NUMBER: M&C 23-1002

LOG NAME: 13P AMEND COOP BB682-22 COMMERCIAL WASHER AND DRYER FIRE CB

SUBJECT

(ALL) Authorize Amendments to Cooperative Purchase Agreements with AAdvantage Laundry Systems, Inc. and Alliance Laundry Systems Distribution LLC for Commercial Washers and Dryers to Increase the Combined Annual Spending Authority by \$100,000.00 for a New Combined Annual Amount Up to \$250,000.00 Utilizing BuyBoard Contract No. 682-22 for the Fire, Code Compliance, and Environmental Service Departments

RECOMMENDATION:

It is recommended that City Council authorize amendments to cooperative purchase agreements with AAdvantage Laundry Systems, Inc. and Alliance Laundry Systems Distribution LLC for commercial washers and dryers to increase the combined annual spending authority by \$100,000.00 for a new combined annual amount up to to \$250,000.00 utilizing BuyBoard Contract No. 682-22 for the Fire, Code Compliance, and Environmental Service Departments.

DISCUSSION:

On March 11, 2023, the City entered into a cooperative purchase agreement with Alliance Laundry Systems Distribution LLC for commercial washers and dryers City Secretary Contract (CSC) No. 59027. It entered into a second cooperative purchase agreement for the same services with AAdvantage Laundry Systems Inc. on March 21, 2023 (CSC No. 59088). The agreements with both Alliance Laundry Systems and AAdvantage Laundry Systems fall under Buyboard Contract No. 682-22.

The Fire Department recently approached the Purchasing Division to increase their annual spending authority with the vendors under BuyBoard Contract No. 682-22. Fort Worth Fire Department needs an additional \$100,000.00 in spending authority with AAdvantage Laundry Systems in addition to the \$100,000.00 they already have allocated with Alliance Laundry Systems. The total annual amount allowed for both vendors under this contract will total \$250,000.00 for the Fire, Code Compliance, and Environmental Services Departments. However, the actual amount used will be based on the need of the department and available budget.

	AAdvantage Laundry Systems Inc.	Alliance Laundry Systems
Fire	\$100,000.00	\$100,000.00
Code / Environmental Services	\$50,000.00	
Total	\$150,000.00	\$100,000.00

State law provides that a local government purchasing an item under a cooperative purchase agreement satisfies any state law requiring that the local government seek competitive bids for the purchase of the item. BuyBoard contracts are competitively bid to increase and simplify the purchasing power of government entities across the State of Texas. Request for Proposal (RFP) #682-22 was published on January 19, 2022. The RFP opened on June 2, 2022.

Funding is budgeted in the Minor Equipment account within the General Fund for the Fire Supply Department.

ADMINISTRATIVE CHANGE ORDERS - In addition, an administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval.

RENEWAL OPTIONS – The initial term of this Agreement will end on November 30, 2023. The Agreements already provide for two additional one-year renewal periods through November 30, 2025, so long as the underlying coop is renewed. This action does not require specific City Council approval provided that City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal terms. Staff anticipates that the costs for renewal years shall remain approximately the same as the initial year.

A M/WBE goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

This project will serve ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the recommendation, funds are available in the current operating budget, as appropriated, in the General Fund. Prior to an expenditure being incurred, the Fire, Code Compliance and Environmental Service Departments have the responsibility to validate the availability of funds.

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