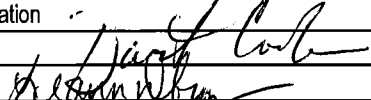



# CITY OF FORT WORTH, TEXAS



## COUNCIL PROPOSAL

<b>Date:</b> 11/19/2024	<b>File Number:</b> <b>328</b>	<b>Subject:</b> Waiver of Site Reservation Fees and/or Festival Equipment Rental Fees for the following 2023 and 2024 Events: Soul of Sycamore Juneteenth Festival, Tarrant County Harambe Festival, Tay Day Festival, and Kidney Awareness Celebration
<b>Proposed By:</b> Chris Nettles, CD8	<b>City Manager's Review:</b> 	<b>Page:</b> PAGE 1 OF 4
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It is proposed that the City Council retroactively approve the waiver of park reservation fees and festival equipment rental fees for the following 2023 and 2024 events:

1. Soul of Sycamore Juneteenth Festival (June 17 - 18, 2023)
2. Tarrant County Harambee Festival (October 6 - 7, 2023)
3. Tay Day Festival (October 14, 2023)
4. Kidney Awareness Celebration (April 6, 2024)
5. Soul of Sycamore Juneteenth Festival (June 15, 2024)
6. Tay Day Festival (October 12, 2024)
7. Tarrant County Harambee Festival (October 4 - 5, 2024)

### **DISCUSSION:**

The Park & Recreation Department (PAR) Park Reservation and Festival Equipment Rental Policies establish procedures for reserving parks and rental of various pieces of festival equipment. As part of the annual budget process, the City Council adopts all City fees including park reservations and festival equipment rental fees.

On June 13, 2023 Councilmember Nettles Office approached the PAR requesting the waiver of certain fees related to the Soul of Sycamore Juneteenth Festival for 2023, which serves to celebrate and honor the Black community and recognize the sacrifices of their enslaved ancestors. Total waiver of fees includes the site reservation fee of \$660.00, plus \$100.00 for concession fee and \$25.00 late fee totaling \$785.00 (Permit #33615) for the event held June 17 – 18, 2023 at Sycamore Park.

On August 21, 2023, Councilmember Nettles' Office approached the PAR requesting a one-time waiver of festival equipment rental fees for the Tarrant County Black Historical & Genealogical Society, Inc. for their 14th annual Tarrant County Harambee Festival that was held on October 6 – 7, 2023 at the William McDonald YMCA located at 2701 Moresby Street in the Renaissance Heights community. Total waiver of festival equipment rental fees was \$500.00 (Permit #41806).

On September 28, 2023, Councilmember Nettles' Office approached the PAR ~~in~~ requesting the waiver of reservation fees related to the Tay Day Festival, for the 3<sup>rd</sup> annual community parade and festival dedicated to commemorating the memory of Atatiana Carr-Jefferson. Total waiver of fees

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includes the site reservation of \$150.00 (Permit #33641) for the event held October 14, 2023 at Hillside Park.

On February 27, 2024, Councilmember Nettles' Office approached the PARD in response to a request from Tarrant County Precinct One requesting the waiver of fees related to the Kidney Awareness Celebration, which serves to raise awareness of kidney health and disease. Total waiver of fees in the amount of \$370.00 includes the site reservation fee of \$330.00, plus \$40.00 for electricity (Permit #37943) for the event held on April 6, 2024 at Evans Plaza.

On March 27, 2024, Councilmember Nettles' Office approached the PARD requesting the waiver of reservation fees related to the Soul of Sycamore Juneteenth Festival for 2024. Total waiver of fees is \$330.00 (Permit #38231) for the event held on June 15, 2024 at Sycamore Park.

On June 24, 2024, Councilmember Nettles' Office approached the PARD requesting a one-time waiver of festival equipment rental fees for the Tarrant County Black Historical & Genealogical Society, Inc. for their 15th annual Tarrant County Harambee Festival that was held on October 4 - 5, 2024 at the William McDonald YMCA located at 2701 Moresby Street in the Renaissance Heights community. Total waiver of festival equipment rental fees is \$625.00 (Permit #41805).

On September 13, 2024, Councilmember Nettles' Office approached the PARD requesting the waiver of reservation fees related to Tay Day 2024, for the 4<sup>th</sup> annual community parade and festival. Total waiver of fees includes the site reservation fee of \$500.00 (Permit #41573) for the event held October 12, 2024 at Hillside Park.

Through the strategic master plan within the Comprehensive Plan, adopted by the Fort Worth City Council, the COFW supports the celebration of African American Heritage of Near Southeast Fort Worth, and therefore this waiver of fees supports the same public purpose.

### **STRATEGIC PRIORITY:**

This fee waiver will meet the strategic priority of Community Investment.

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# CITY OF FORT WORTH, TEXAS



## COUNCIL PROPOSAL

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### **LEGALITY:**

The Department of Law finds that this proposal is legal and that it is within the authority of the Fort Worth City Council.

### **FISCAL NOTE:**

The following costs are anticipated to be incurred to implement this Council Proposal:

1. Direct appropriation or expenditure required. \$0
2. For the 2023 and 2024 Harambe Festival equipment rentals the estimated (A) number of staff hours (12), (B) average total-employee per-hour cost (\$48.94), and (C) staff costs (AxB) (\$587.28)
3. Total estimated costs (1 + 2)

Of the above-identified amount, \$587.28 is within currently budgeted resources and \$0 would need to be appropriated.

Based on the above and the attached financial checklist, the Director of Finance certifies that the approval of this Council Proposal will not require the appropriation of additional funds at this time.

### **CURRENT FINANCIAL IMPACT:**

Waiver of the above fees will result in a total of \$3,260.00 of unrealized revenues.

### **ONGOING FINANCIAL IMPACT:**

None. This request is for one-time waivers.

### **CITY MANAGER'S COMMENT:**

The City Manager has no objection to this proposal.

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CITY OF FORT WORTH, TEXAS



COUNCIL PROPOSAL

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**PROPOSED BY:**

*Chris Nettles*

\_\_\_\_\_  
Councilmember Nettles

*Elizabeth M. Beck*

\_\_\_\_\_  
Councilmember Beck

*Jeanette Martinez*

\_\_\_\_\_  
Councilmember

*Jack W. ...*

\_\_\_\_\_  
Councilmember

- LEGALITY
- FISCAL NOTE
- CITY MANAGER'S COMMENTS
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## Exhibit B

### C.P. Checklist

- City Programs and Priorities:
  - Explain whether the subject matter is under the purview of an existing program of the City.
  - Identify which strategic priority of the City Council that the CP will address.
- Partnerships/Coordination:
  - Explain whether any other governmental entities/agencies or nongovernmental organizations (NGOs) will be involved. If so, explain what legal agreements will be required and what coordination should be achieved.
  - Explain whether the subject matter is known to be under the purview of an existing program or priority of any other governmental entities/agencies or NGOs.
- Finances:
  - Identify whether funding is available in the current budgeted appropriation or whether additional appropriations will be necessary
    - If currently budgeted, the CP must identify the FIDS and the funding must be reflected in attachments verifying the funding availability
  - Identify the funding source, including whether the funding involves the following, which is not intended to be an exhaustive list:
    - Operating funds
    - Capital funds
    - Debt funds, such as bond funds, certificate of obligations, tax notes
    - Departmental funds (identify all departments' budgets that will be impacted)
    - Grant funds
  - Explain whether ongoing funding is necessary
  - Verify whether there are grants available
  - Explain how any debt required will impact the City's debt capacity.
  - Explain whether any City fees may be charged or waived, such as development fees, impact fees, etc.
  - Explain whether the program or funding requested or waived is to address a financial hardship for an individual or group, and identify the individual or group
  - Identify whether economic development incentives are available