

# Mayor and Council Communication

**DATE:** 09/16/25

**M&C FILE NUMBER:** M&C 25-0910

**LOG NAME:** 84FY2025 ILL REIMBURSEMENT GRANT AWARD

**SUBJECT**

(ALL) Authorize the Acceptance of Fiscal Year 2025 Interlibrary Loan Program Award from the Texas State Library and Archives Commission in Amount of \$10,446.00 and Adopt Appropriation Ordinance

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**RECOMMENDATION:**

It is recommended that the City Council:

1. Authorize the acceptance of Fiscal Year 2025 Interlibrary Loan Program award from the Texas State Library and Archives Commission in an amount of \$10,446.00; and
  2. Adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the Grants Operating State Fund for a total amount of \$10,446.00, subject to the receipt of the grant, for the purpose of reimbursing expenses related to the Fort Worth Public Library's participation in the Interlibrary Loan Cooperative Statewide Resource Sharing Program.
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**DISCUSSION:**

This reimbursement grant is funded by the Texas State Library and Archives Commission (TSLAC), an agency of the State of Texas. Through this annual process, the TSLAC has awarded the Fort Worth Public Library (Library) reimbursements based on the Library's participation in the Interlibrary Loan (ILL) Cooperative Statewide Resource Sharing Program. This program provides nationwide reciprocal borrowing services among libraries to fill requests for customers when desired materials are not readily available in their local libraries. The reimbursement amounts are determined by a formula based on the number of items loaned by the Fort Worth Public Library to other participating libraries during each State Fiscal Year (SFY). The awards are intended to partially reimburse expenses related to participation in the program. Continued participation in the ILL program and the resulting annual reimbursements are benefits of maintaining the Library's annual accreditation as a qualified member of the Texas Library System.

The Fiscal Year 2025 ILL reimbursement award was received in the amount of \$10,446.00. This Mayor & Council Communication authorizes the acceptance and appropriation of those funds for reimbursement of the related expenses the Library Department incurred between August 1, 2024 and July 31, 2025.

There are no indirect costs or matching requirements related to this award. This is a reimbursement grant. Application data for this award has been added to the Grant Application Repository (GRNT-APPL- 0000000145).

A Form 1295 is not required because: This M&C does not request approval of a contract with a business entity.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that upon approval of the above recommendations and adoption of the attached appropriation ordinance, funds will be available in the current operating budget, as appropriated, in the Grants Operating State Fund. The Library Department (and Financial Management Services) will be responsible for the collection and deposit of funds due to the City. Prior to any expenditures being incurred, the Library Department has the responsibility to validate the availability of funds. This is a reimbursement grant.

**Submitted for City Manager's Office by:** Dana Burghdoff 8018

**Originating Business Unit Head:** Midori Clark 7707

**Additional Information Contact:**