

Mayor and Council Communication

DATE: 02/24/26

M&C FILE NUMBER: M&C 26-0129

LOG NAME: 13P COOP 57413 MRO SUPPLIES WTR HO

SUBJECT

(ALL) Authorize Execution of Amendment No. ____ to an Agreement with HD Supply Facilities Maintenance, Ltd. for Maintenance, Repair Operating Supplies, Industrial Supplies and Related Products and Services Using an Omnia Partners Cooperative Contract to Increase the Annual Contract Amount by \$106,573.00 for a New Total Annual Amount Up to \$706,573.00 and Ratify Previous Expenditures by the Same Amount for All City Departments

RECOMMENDATION:

It is recommended that the City Council authorize an amendment to City Secretary Contract No. 57413 with HD Supply Facilities Maintenance, Ltd. for maintenance, repair operating supplies, industrial supplies and related products and services using Omnia Partners Cooperative Contract No. 16154 to increase the annual amount by \$106,573.00 for a new total annual amount up to \$706,573.00 and ratify previous expenditures by the same amount for all City departments.

DISCUSSION:

The purpose of this Mayor & Council Communication (M&C) is to ratify expenditures in the amount of \$106,573.00 and authorize an amendment to City Secretary Contract No. (CSC) 57413 to increase the annual spending authority by the same amount.

On March 29, 2022, Mayor and Council Communication (M&C) 22-0210 was approved by City Council and authorized the City to enter into a Cooperative Agreement with HD Supply Facilities Maintenance, Ltd., using OMNIA Partners Cooperative Contract No. 16154, to purchase maintenance, repair, and operating supplies for an annual amount up to \$400,000.00. (CSC No. 57413). On October 27, 2023, Amendment No. 1 to the Agreement was executed to increase the annual spending authority amount up to \$500,000.00 using the administration change order provided under M&C 22-0210. On December 12, 2023, M&C 23-1041 was approved by City Council and authorized Amendment No. 2 to increase the annual amount up to \$600,000.00.

This request for additional spending authority under the Agreement with HD Supply Facilities Maintenance, Ltd. is due to the increased volume of maintenance, repair, operating supplies, and miscellaneous minor equipment that is vital to various citywide projects, and the departments' day-to-day operations. This Agreement will provide all departments with a local source for supplies and maintenance repair, preventing delays to city-wide projects and the departments' day-to-day operations. Staff requests that the City Council authorize an increase to the Agreement's spending authority by an additional \$106,573.00. The new total annual amount of the agreement will be up to \$706,573.00.

FUNDING: The maximum annual amount allowed under this agreement will be \$706,573.00 however, the actual amount used will be based on the needs of each department and available budgets. Funding is budgeted in the various accounts within the participating departments operating budgets, as appropriated.

COOPERATIVE PURCHASE: State law provides that a local government purchasing an item under a cooperative purchase agreement satisfies any state law requiring that the local government seek competitive bids for the purchase of the item. Omnia Partners contracts are competitively bid to increase and simplify the purchasing power of government entities across the State of Texas

AGREEMENT TERM: The current term of the agreement is from January 1, 2026, to December 31, 2026.

RENEWAL OPTIONS: In accordance with the terms of Omnia Partners contract, there are no renewals remaining.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

SMALL BUSINESS – The decision and justification for utilizing a cooperative purchasing contract were previously established and documented during the initial procurement process. As such, the waiver process would be redundant and serve only as a formality; therefore, no waiver is required for this action.

This agreement will serve ALL COUNCIL DISTRICTS.

A Form 1295 is not required because: This contract will be with a publicly-traded business entity or a wholly-owned subsidiary of a publicly-traded business entity: The Home Depot, Inc.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budgets, as previously appropriated, in the participating departments' Operating Funds to support the approval of the above recommendation and execution of the amendment. Prior to any expenditure

being incurred, the participating departments have the responsibility to validate the availability of funds.

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