

Mayor and Council Communication

DATE: 05/13/25

M&C FILE NUMBER: M&C 25-0389

LOG NAME: 80PM EXTENSION SERVICES - AMENDMENT 1

SUBJECT

(ALL) Authorize Execution of Amendment No. 2 with AECOM Technical Services, Inc., in the Amount of \$500,000 and Amendment No. 1 with Shield Engineering Group, PLLC, in the Amount of \$500,000.00, Each for Staff Extension Services in Managing Park and Recreation Capital Projects (2022 Bond Program)

RECOMMENDATION:

It is recommended that the City Council:

1. Authorize execution of Amendment No. 2 to City Secretary Contract No. 58813 with AECOM Technical Services, Inc. in the amount of \$500,000 for a revised fee of \$1,000,000, for staff extension services in managing park and recreation capital projects; and
 2. Authorize execution of Amendment No. 1 to City Secretary Contract No. 58805 with Shield Engineering Group, PLLC, in the amount of \$500,000 for a revised fee of \$1,000,000, for staff extension services in managing park and recreation capital projects.
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DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to authorize execution of Amendment No. 2 for City Secretary Contract (CSC) No. 58813, with AECOM Technical Services, Inc. (AECOM), and Amendment No. 1 for CSC No. 58805 with Shield Engineering Group, PLLC (Shield), increasing the amount of each contract to a total of \$1,000,000.00 each for staff extension services in managing park and recreation capital projects. These agreements will provide up to two full-time equivalent (FTE) project managers per contract for the next 12-18 months to assist with the current and expanded workload from the 2022 Bond Program and federally funded projects.

On December 13, 2022 (M&C 22-1023) City Council authorized execution of professional services agreements with AECOM and Shield, in the amount up to \$500,000.00 each for staff extension services in managing park and recreation capital projects.

On April 1, 2025, Amendment #1 for CSC No. 58813, with AECOM, was administratively executed. Amendment #1 for CSC No. 58813 addressed an increase to the hourly rate for 2025 & 2026 for staff extension services, but did not increase the total amount of the contract.

AECOM has successfully completed master planning efforts for Ciquio Vasquez and Gateway Parks, overseen design document preparation and bid award for both Ciquio Vasquez and Sycamore Parks and overseen Gateway Park design to 60%. AECOM has also managed Texas Parks and Wildlife grant requirements for Sycamore Park and extensive project collaboration on Gateway Park design. AECOM will continue to manage the construction phase of Ciquio Vasquez and Sycamore Park improvements, as well as complete Gateway Park design, bid / award and construction phasing.

Shield has successfully completed the Park & Recreation Department (PARC) Drainage Study, in coordination with Transportation & Public Works Storm Water Division; dredging at 3 sites, including Candleridge Park (French Lake), Oakland Lake Park (Fosdic Lake) and Pecan Valley Golf Course (pond on #7); dam assessment at Greenbriar Park and design preparation for road and parking improvements at Highland Hills, Cobb, Trinity, South Z. Boaz Park and Pecan Valley Golf Course. Shield will continue to administer the PARC drainage, erosion control, dredging and dam projects, as outlined in the 2022 Bond Program.

Funding for the agreements is budgeted in the PARC's Capital Improvement Program funds and/or 2022 bond program funds for the purpose of funding current & future capital projects as needed. A verification of fund availability will be performed by PARC prior to any assignment of staff to a project.

As some of these projects are included in the 2022 Bond Program, the City's Extendable Commercial Paper Program (ECP) (M&C 22-0607; Ordinance 25675-08-2022) provides liquidity to support the appropriation. Available resources will be used to make any interim progress payments until debt is issued. Once debt associated with a project is sold, debt proceeds will reimburse the interim financing source in accordance with the statement expressing official Intent to Reimburse that was adopted as part of the ordinance canvassing the bond election (Ordinance 25515-05-2022).

M/WBE Office - The Business Equity Division placed a 7.60% business equity goal on these contracts. Both Shield Engineering Group, PLLC and AECOM TECHNICAL SERVICES, INC., submitted a Prime Waiver Form, which is in accordance with the City's Business Equity Ordinance. Both Shield Engineering Group, PLLC and AECOM TECHNICAL SERVICES, INC., will be self-performing the entire scope of the contract. A 1295 form is not required for AECOM Technical Services, Inc. because they are publicly traded.

The projects are located in ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budgets, as previously appropriated, in the various capital improvement program projects to support the approval of the above recommendation and execution of the amendments to the professional service agreements. Prior to an expenditure being incurred, the Park & Recreation Department has the responsibility to validate the availability of funds.

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