

Mayor and Council Communication

DATE: 12/13/22

M&C FILE NUMBER: M&C 22-1028

LOG NAME: 13PAMEND ILA MOVING SERVICES TD CITY

SUBJECT

(ALL) Authorize Execution of Amendment No. 1 to City Secretary Contract No. 54808 with Lord's Relocation Services, Inc. d/b/a All Points of Texas for Moving Services to Increase the Annual Amount by \$300,000.00 for a New Annual Amount of \$500,000.00, Using an Interlocal Agreement with Tarrant County, and Ratify Expenditures in an Amount Up to \$35,000.00 for All City Departments

RECOMMENDATION:

It is recommended that the City Council authorize execution of Amendment No. 1 to City Secretary Contract No. 54808 with Lord's Relocation Services, Inc. d/b/a All Points of Texas for moving services to increase the annual amount by \$300,000.00 for a new annual amount of \$500,000.00, using an interlocal agreement with Tarrant County and ratify expenditures in an amount Up to \$35,000.00 for all City Departments.

DISCUSSION:

On September 22, 2020 Mayor and Council Communication (M&C) 20-0690 was authorized by City Council in order for City departments to obtain moving services on an as-needed basis in an annual amount of \$200,000.00 using an Interlocal Agreement with Tarrant County (Request for Bid No. 2020-114). Additional long- and short-term storage options, packing materials and moving rental equipment are available in the agreement.

City Departments are now in need of additional \$300,000.00 increase for any as-needed services as well as for current and future moving services needed for the transition towards the future City Hall. It is also needed for City Departments in order to clear out any existing furniture.

The maximum amount allowed under this agreement citywide will be \$500,000.00, however the actual amount used will be based on the need of the department and available budget. Funding is budgeted in the participating department's Operating budget, as appropriated.

It is requested that City Council approve the ratification of the \$35,000.00 in expenditures. This expenditure is needed for moving services for City Departments the months of November and December.

State law provides that a local government purchasing an item under a cooperative purchasing agreement satisfies State laws requiring that the local government seek competitive bids for purchase of the item. Cooperative contracts have been competitively bid to increase and simplify the purchasing power of local government entities across the State of Texas.

A M/WBE goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

This project will serve ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the participating departments' Operating Funds to support the approval of the above recommendation and execution of the amendment to the contract. Prior to any expenditure being incurred, the participating departments have the responsibility to validate the availability of funds.

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