

Mayor and Council Communication

DATE: 06/14/22

M&C FILE NUMBER: M&C 22-0436

LOG NAME: 11RATIFY 2022 SPECIAL ELECTION TARRANT

SUBJECT

(ALL) Ratify Execution of a Joint Election Agreement and Contract with the Tarrant County Elections Administrator in the Amount of \$229,026.93, Plus Contingency, for Election Services for the Special Elections Held on May 7, 2022, for the Purpose of Considering Issuance of Public Securities (Bonds) and Thirteen Proposed Amendments to the City Charter and for Electing a Council Member for City Council District 4, to Serve the Remainder of an Unexpired Term, and Authorize Total Payment in an Amount Not to Exceed \$263,380.97, which Includes a 15% Contingency

RECOMMENDATION:

It is recommended that the City Council ratify the execution of a Joint Election Agreement and Contract with the Tarrant County Elections Administrator in the amount of \$229,026.93, plus contingency, for election services for the Special Elections held on May 7, 2022, for the purpose of considering issuance of public securities (bonds) and thirteen proposed amendments to the City Charter and of electing a Council Member for City Council District 4, to serve the remainder of an unexpired term, and authorize total payment in an amount not to exceed \$263,380.97, which includes a 15% contingency.

DISCUSSION:

On February 8, 2022, the City Council adopted ordinances calling special elections for Saturday, May 7, 2022, for the purpose of considering issuance of public securities (bonds) and thirteen proposed amendments to the City Charter and of electing a Council Member for City Council District 4, to serve the remainder of an unexpired term.

The Joint Election Agreement and Contract provides for election services, equipment, supplies and ballots needed to conduct the election, including the training and compensation of election judges and clerks, preparation and distribution of ballots, arranging for the use of public facilities for early voting and election day and conducting early voting and election day voting.

The estimated cost of the election is \$229,026.93, plus contingency. A deposit of approximately 75 percent is normally paid before the election is held. A final invoice for the total election costs is then submitted after the election. This Mayor and Council Communication (M&C) authorizes the City to pay up to \$263,380.97, which represents the estimated total plus a 15 percent contingency.

A Form 1295 is not required because: This contract will be with a governmental entity, state agency or public institution of higher education: Tarrant County (elections)

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the General Fund to support the approval of the above recommendations and execution of the contract. Prior to any expenditure being incurred, the City Secretary Department has the responsibility to validate the availability of funds.

Submitted for City Manager's Office by: ALL ACMS 6222

Originating Business Unit Head: Laetitia Brown 6639

Additional Information Contact: Laetitia Brown 6639

Expedited