

City of Fort Worth, Texas

Mayor and Council Communication

DATE: 04/07/20

M&C FILE NUMBER: M&C 20-0219

LOG NAME: 13P19-0155 FALSE ALARM MANAGEMENT SYSTEM CC P&D

SUBJECT

Authorize Execution of a Revenue Generating Agreement with CentralSquare Technologies, LLC, for False Alarm Management System Services and Software for the Development Services Department (ALL COUNCIL DISTRICTS)

RECOMMENDATION:

It is recommended that the City Council authorize execution of a revenue generating agreement with CentralSquare Technologies, LLC, for false alarm management system services and software for the Development Services Department.

DISCUSSION:

The Development Services Department requested that the Purchasing Division issue a Request for Proposals (RFP) for an agreement for false alarm management system services and software. The system will manage the City's alarm program to the specifications detailed in the City's False Alarm Ordinance. The intent of outsourcing is to reduce false alarms, increase fee and fine collections, and improve responder and citizen safety. The loss of 12% alarm permit revenue, approximately \$223,799.34 will be offset by a robust false alarm education effort supported by the Police Department and by outreach for permit renewals and initial applications that current city staff are not able to accommodate.

The Bid was advertised in the Fort Worth Star-Telegram on June 12, 2019, June 19, 2019, June 26, 2019, July 3, 2019, July 10, 2019 and July 17, 2019. A pre-bid conference was held on June 20, 2019. The City received three proposals.

The evaluation committee reviewed the proposal and agreed with recommending CentralSquare Technologies, LLC, for award. The contract will be for a one-year initial term with four one-year options to renew. CentralSquare Technologies, LLC, proposed a revenue-sharing approach which does not require any out-of-pocket expenditures by the City. All their service fees will be based on alarm program fees and fines collected. The fixed revenue sharing percentage will be 88% for the City of Fort Worth and 12% for Central Square Technologies. The contract with Central Square includes terms and conditions to protect the City and customers personal data in the event of a data breach.

An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

A waiver of the goal for MBE/SBE subcontracting requirements was requested by the Purchasing Division and approved by the M/WBE Office, in accordance with the BDE Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

Upon City Council approval, the Contract shall begin on execution and end one year from that date.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendation and award of the contract, funds will be deposited into the General Fund. The Development Services Department (and Financial Management Services) is responsible for the collection and deposit of funds due to the City and prior to any expense incurred, the Development Services Department also has the responsibility to validate the availability of funds. The reduction of revenue in an estimated amount of \$223,800.00 annually is anticipated under the proposed terms. This amount will be included in the City's five year financial forecast.

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