

# Mayor and Council Communication

DATE: 08/13/24

M&C FILE NUMBER: M&C 24-0638

LOG NAME: 13P13P24-0166 CHANNEL MOWING SERVICES LSJ TPW

**SUBJECT**

(ALL) Authorize Execution of Agreements with Yeehaw Tractor Guys, LLC and Green World Care Inc. for Channel Mowing Services in a Combined Annual Amount Up to \$226,000.00 for the Initial Term and Authorize Four Automatic One-Year Renewal Options for the Same Annual Amount for the Transportation and Public Works Department

**RECOMMENDATION:**

It is recommended that the City Council authorize the execution of agreements with Yeehaw Tractor Guys, LLC and Green World Care Inc. for channel mowing services in a combined annual amount up to \$226,000.00 for the initial term and authorize four automatic one-year renewal options for the same annual amount for the Transportation and Public Works Department.

**DISCUSSION:**

The Transportation and Public Works Department approached the Purchasing Division to secure annual agreements for mowing services on city-owned channels. Purchasing Staff issued Request for Proposal (RFP) Number 24-0166. The RFP consisted of detailed specifications describing the required responsibilities and requirements to provide these services for the City of Fort Worth. The RFP was advertised in the *Fort Worth Star-Telegram* on April 24, 2024, May 1, 2024, May 8, 2024 and May 16, 2024. The City received four (4) responses.

An evaluation panel consisting of representatives from the Water and Transportation and Public Works Departments reviewed and scored the submittals using Best Value criteria. The individual scores were averaged for each of the criteria and the final scores are listed in the table below.

Proposer	Evaluation Factors					
	a	b	c	d	e	Total Score
Yeehaw Tractor Guys, LLC	24	5.33	8	7	40	84.33
Green World Care Inc.	25	9	8.67	8.33	19.07	70.07
Incircle Management Inc.	26	3.33	1.67	5.87	31.83	68.49
Leon's Landscaping Services, LLC	20	5.67	1.67	6	16.07	49.41

**Best Value Criteria**

- a. Bidders' qualifications, experience and references
- b. Availability of personnel
- c. Availability of equipment
- d. Bidder's ability to meet the City's needs
- e. Cost

After evaluation, the panel concluded that Yeehaw Tractor Guys, LLC and Green World Care Inc. presented the best value to the City and can provide and the necessary coverage; therefore, the panel recommends that Council authorize agreements with Yeehaw Tractor Guys, LLC and Green World Care Inc. No guarantee was made that a specific amount of services would be purchased. Staff certifies that the recommended vendors' bids met specifications.

FUNDING: The maximum annual amount allowed under these agreements will be \$226,000.00; however, the actual amount used will be based on the needs of the department and available budget. Funding is budgeted in the General Operating & Maintenance category in the Stormwater Utility Fund for the Transportation and Public Works Department.

**BUSINESS EQUITY:** A waiver of the goal for Business Equity subcontracting requirement is approved by the DVIN-BE, in accordance with the Business Equity Ordinance, because the purchase of goods or services is from sources that have negligible subcontracting or supplier opportunities.

**AGREEMENT TERMS:** Upon City Council approval, the agreements will begin upon execution and will end September 30, 2025.

**RENEWAL OPTIONS:** This agreement may be automatically renewed for up to four (4) one-year renewal periods (October 1 to September 30). This action does not require specific City Council approval provided that City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

**ADMINISTRATIVE CHANGE ORDER:** An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

---

**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that upon approval of the recommendation, funds are available in the current operating budget, as previously appropriated, in the Stormwater Utility Fund. Prior to an expenditure being incurred, the Transportation and Public Works Department has the responsibility to validate the availability of funds.

**Submitted for City Manager's Office by:** Reginald Zeno 8517

**Originating Business Unit Head:** Reginald Zeno 8517

Lauren Prieur 6035

**Additional Information Contact:** Jo Ann Gunn 8525

LaKita Slack-Johnson 8314