

Mayor and Council Communication

DATE: 08/03/21

M&C FILE NUMBER: M&C 21-0531

LOG NAME: 36SAGINAW STATION ALERTING

SUBJECT

(ALL) Authorize Interlocal Agreement with the City of Saginaw for Fire Station Alerting Services, Authorize the Fire Department to Accept Reimbursements for One-Time Costs for Initial Equipment Installment and Reoccurring Annual Costs for Fire Station Alerting Services, and Adopt Attached Appropriation Ordinance

RECOMMENDATION:

It is recommended that the City Council:

1. Authorize interlocal agreement to provide fire station alerting services to the City of Saginaw;
2. Authorize acceptance of reimbursement for one-time equipment installation costs from the City of Saginaw into the Special Purpose Fund related to initiating fire station alerting services;
3. Authorize acceptance of annual reimbursements from the City of Saginaw into the General Fund for reoccurring costs as a result of Fort Worth handling fire station alerting services; and
4. Adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the Special Purpose Fund, in the amount of \$6,346.10, from future revenues, for the purpose of funding one-time initial equipment installation within the Suburban Dispatching project (City Project No. 102758), to be fully reimbursed by the City of Saginaw, subject to need of equipment purchase by the City of Fort Worth.

DISCUSSION:

The City of Saginaw (Saginaw) shares common geographical boundaries with the City of Fort Worth (Fort Worth) and already participates in a mutual aid agreement to provide fire protection, emergency medical, and rescue services in each other's jurisdictions. Fort Worth currently operates a Public Safety Answering Point (PSAP) with the responsibility to receive calls for help and dispatch appropriate fire suppression, emergency medical, and emergency rescue resources for citizens of Fort Worth and also for Saginaw through the Fort Worth Fire Department's Suburban Dispatching Program authorized by Mayor and Council Communication (M&C) 20-0297. It has become mutually agreeable to incorporate the station alerting service for Saginaw into the Fort Worth PSAP for all calls, doing so will increase efficiencies by reducing call transfer times between agencies, minimize dispatch delays due to cellular calls, begin regionalization and consolidation approach to dispatching, and enhance cooperation with adjacent municipalities.

Common communications and Information Technology (IT) equipment may be necessary. Fort Worth has agreed to purchase equipment for Saginaw if they cannot obtain the specified items to be utilized for dispatching. If Fort Worth accommodates the procurement, appropriations will be established and reimbursed by Saginaw. These potential one-time costs will be captured in the Special Purpose Fund, and are calculated on a per station basis with two stations being equipped initially for Saginaw. The estimated total is \$6,346.10.

The equipment will be supported by Fort Worth through existing contracts and city personnel. Annual costs will be paid by Fort Worth and invoiced to Saginaw for repayment to the General Fund. Annual recurring costs are expected to be \$4,333.84 for the services and maintenance of equipment and hardware. These costs will be built into the Fire Department's Fiscal Year 2022 General Fund operating budget through the budget development process.

Potential one time purchase costs and annual cost of support details are shown below.

Station Alerting Costs	One-Time	Quantity	One-Time Total	Monthly	Annual*	Quantity	Annual Total
Alerting System Hardware							
CFW PC	\$866.45	2	\$1,732.90				
PA Amp	\$610.05	2	\$1,220.10				
Connectivity - Network							
Meraki device	\$659.55	2	\$1,319.10				
Internet Circuit - AT&T FirstNet USB backup				\$37.99	\$455.88	2	\$911.76
Internet Circuit - Spectrum Primary service	\$99.00	2	\$198.00	\$114.99	\$1,379.88	2	\$2,759.76
Network Cabinet and Installation	\$938.00	2	\$1,876.00				
Recurring Costs							
Meraki License per year				\$27.60	\$331.16	2	\$662.32
TOTAL - Station Alerting Costs	\$3,173.05		\$6,346.10	\$180.58	\$2,166.92		\$4,333.84

*Annual costs charged quarterly

This project will serve ALL COUNCIL DISTRICTS.

A Form 1295 is not required because: This contract will be with a governmental entity, state agency or public institution of higher education: City of Saginaw

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendations, execution of the interlocal agreement, and adoption of the attached appropriation ordinance, funds will be deposited in the Special Purpose Fund. The Fire Department (and Financial Management Services) have the responsibility for the collection and deposit of funds due to the City. Prior to any expense being incurred, the Fire Department also has the responsibility to validate the availability of funds.

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