

Mayor and Council Communication

DATE: 02/14/23

M&C FILE NUMBER: M&C 23-0064

LOG NAME: 13P AMEND BB657-21 COOP ELECTRIC SUPPLIES CB TPW

SUBJECT

(ALL) Authorize Execution of an Amendment to City Secretary Contract No. 57056 with Dealers Electrical Supply Co. and an Amendment to City Secretary Contract No. 57057 with Elliott Electric Supply Inc. for Electrical Supplies to Increase the Combined Annual Amount by \$1,800,000.00 for the Transportation and Public Works Department for an Annual Amount Not to Exceed \$3,500,000.00, and Authorize One One-Year Renewal for the Same Annual Amount, Using BuyBoard Cooperative Contract 657-21

RECOMMENDATION:

It is recommended that the City Council authorize the execution of an amendment to City Secretary Contract No. 57056 with Dealers Electrical Supply Co. and an amendment to City Secretary Contract No. 57057 with Elliott Electric Supply Inc. for electrical supplies to increase the combined annual amount by \$1,800,000.00 for the Transportation and Public Works Department for an annual amount not to exceed \$3,500,000.00, and authorize one one-year renewal for the same annual amount, using BuyBoard Cooperative Contract 657-21.

DISCUSSION:

The Transportation and Public Works Department (TPW) requested that the Purchasing Division assists with amending agreements under Mayor and Council Communication (M&C) 22-0109 to increase the annual amount by \$1,800,000.00 for an annual amount not to exceed \$3,500,000.00.

The increase will be used to purchase electrical parts and supplies to maintain Transportation and Public Works facilities. These agreements will also still be available to all other City Departments.

The maximum amount allowed under this agreement citywide will be \$3,500,000.00, however, the actual amount used will be based on the need of the department and the available budget.

BuyBoard Contract No. 657-21 has a term through November 30, 2023. The Request for Offer for BuyBoard Contract No. 657-21 was published on January 27, 2021, and responses were opened on June 17, 2021. BuyBoard contracts offer fixed discounts. Staff reviewed the pricing and determined it to be fair and reasonable.

The agreement may be renewed for up to one additional one-year term, in accordance with the terms of the BuyBoard Contract. Should BuyBoard elect to exercise the renewal options, the City will do the same.

State law provides that a local government purchasing an item under a cooperative purchase agreement satisfies any state law requiring that the local government seek competitive bids for the purchase of the item. BuyBoard contracts are competitively bid to increase and simplify the purchasing power of government entities across the State of Texas.

A M/WBE goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

This project will serve ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the participating departments' Operating Funds to support the approval of the above recommendation and execution of the change order. Prior to any expenditure being incurred, the participating departments have the responsibility to validate the availability of funds.

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