

Mayor and Council Communication

DATE: 05/12/26

M&C FILE NUMBER: M&C 26-0383

LOG NAME: 13PCOOP BB804-26 MEDICAL SUPPLIES EC FIRE

SUBJECT

(ALL) Authorize Execution of an Agreement with Bound Tree Medical, LLC. Using a Cooperative for First Aid, Emergency Medical, and Athletic Trainer Supplies and Equipment in an Annual Amount Up to \$800,000.00 for the Initial Term and Authorize Two One-Year Renewal Options for the Same Annual Amount for City Departments

RECOMMENDATION:

It is recommended that the City Council authorize execution of an agreement with Bound Tree Medical, LLC. Using BuyBoard Cooperative Contract No. 804-26 for first aid, emergency medical, and athletic trainers supplies and equipment in an annual amount up to \$800,000.00 for the initial term and authorize two one-year renewal options for the same annual amount for City Departments.

DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to authorize an agreement with Bound Tree Medical, LLC., for first aid, emergency medical, and athletic trainer supplies and equipment under BuyBoard (BB) Cooperative Contract No.804-26.

The contract will be utilized by the Police, Fire, Office of the Medical Director, Municipal Courts, and Human Resources Departments to purchase a variety of first aid, emergency medical, and athletic trainer supplies and equipment such as, but not limited to: CPR equipment and supplies, splints and tourniquets, defibrillators, intravenous and arterial infusion equipment and supplies, and lavage systems and accessories for treatment of wounds. The contract also includes hourly labor rates for repair and maintenance services.

FUNDING: The maximum annual amount allowed under the agreements will be \$800,000.00; however, the actual amount used will be based on the need of the departments and available budget. Funding is budgeted in the various accounts within the participating departments operating budgets, as appropriated. The annual department allocation for this agreement is:

<u>Department</u>	<u>Estimated Annual Amount</u>
Fire	\$500,000.00
Police	\$140,000.00
Office of the Medical Director	\$100,000.00
Human Resources	\$50,000.00
Municipal Court	\$10,000.00

COOPERATIVE PURCHASE: State law provides that a local government purchasing an item under a cooperative purchasing agreement satisfies state laws requiring that the local government seek competitive bids for the purchase of the items. BuyBoard has been competitively bid to increase and simplify the purchasing power of local government entities across the State of Texas.

AGREEMENT TERM: The initial term of the agreement will begin upon execution and end on May 31, 2027.

RENEWAL OPTIONS: The Agreements may be renewed for up to two additional one-year terms, in accordance with the terms of the underlying cooperative contracts. Should the cooperative contracts elect to exercise the renewal options, the City shall have the option to do the same.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

SMALL BUSINESS – A Small Business goal is not assigned to this contract because a waiver has been approved by the department’s Assistant City Manager, in accordance with the City’s Small Business Ordinance.

This agreement will serve ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the participating departments’ Operating Funds to support the approval of the above recommendation and execution of the contract. Prior to any expenditure being incurred, the participating departments have the responsibility to validate the availability of funds.

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