

Mayor and Council Communication

DATE: 09/27/22

M&C FILE NUMBER: M&C 22-0745

LOG NAME: 13P AMEND 19-0241 TRAFFIC BARRICADE RENTAL EQUIPMENT ML WATE

SUBJECT

(ALL) Authorize Execution of an Amendment to the Purchase Agreement with Site Partners LLC d/b/a Site Barricades and Buyers Barricades Inc., for Traffic Barricade Rental Equipment to Increase the Annual Amount by \$31,000.00 for a New Annual Amount Not to Exceed \$406,000.00 for All City Departments

RECOMMENDATION:

It is recommended that the City Council authorize the execution of an amendment to the purchase agreement with Site Partners LLC d/b/a Site Barricades and Buyers Barricades Inc. for traffic barricade rental equipment to increase the annual amount by \$31,000.00 for a new annual amount not to exceed \$406,000.00 for all City departments.

DISCUSSION:

On July, 2019, the Purchasing Division issued an Invitation to Bid (ITB) 19-0195 to finalize annual Agreements for traffic barricade rental equipment to use throughout the City to block areas that present safety hazards for the citizens and control traffic flow around special events. The City Council authorized (M&C 19-0241) agreements with Site Partners LLC d/b/a Site Barricades and Buyers Barricades Inc., for all City Departments for an annual amount of \$325,000.00. Staff increased the agreement by \$50,000.00 to \$375,000.00 using the administrative change order provision.

The Water Department approached the Purchasing Division to increase the annual amount by \$31,000.00 due to increased requirements. Staff is now requesting authorization to amend the existing Purchase Agreements to increase the annual amount by an additional \$31,000.00, for a total amount not to exceed \$406,000.00.

Funding is budgeted in the Equipment Lease account of the Water & Wastewater Department's rollup within the Water & Sewer Fund.

M/WBE OFFICE - A waiver of the goal for MBE/SBE subcontracting requirements was requested by the Purchasing Division and approved by the OBD, in accordance with the M/WBE or DBE Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

ADMINISTRATIVE CHANGE ORDER - An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the recommendation, funds are available in the current operating budget, as previously appropriated, in the Water & Sewer Fund. Prior to an expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

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