

# Mayor and Council Communication

**DATE:** 08/22/23

**M&C FILE NUMBER:** M&C 23-0682

**LOG NAME:** 17ED PID12FY24 BENEFIT

## **SUBJECT**

(CD 7) Conduct Public Benefit Hearing Regarding the Proposed Fiscal Year 2023-2024 Budget, Five-Year Service Plan, and 2023 Assessment for Fort Worth Public Improvement District No. 12, Chapel Hill, Approve the Filing of the Proposed 2023 Assessment Roll for the Chapel Hill Public Improvement District with the City Secretary's Office, and Set Public Benefit Hearing

**(PUBLIC HEARING** - a. Report of City Staff: Lacey Ruiz; b. Public Comment; c. Council Action: Close Public Hearing and Act on the M&C)

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## **RECOMMENDATION:**

It is recommended that the City Council:

1. Conduct a public benefit hearing to receive comments on the proposed budget, Five-Year Service Plan, and 2023 Assessment for Fort Worth Public Improvement District No. 12, Chapel Hill, for Fiscal Year 2023-2024;
2. Approve the filing of the proposed 2023 Assessment Roll for Fort Worth Public Improvement District No. 12, Chapel Hill, with the City Secretary, which has been available for public inspection for more than ten days prior to the date of this hearing; and
3. Set a public benefit hearing for September 12, 2023, at 6:00 p.m., for final approval of the Fort Worth Public Improvement District No. 12, Chapel Hill, Fiscal Year 2023-2024 Budget, Five-Year Service Plan, and 2023 Assessment.

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## **DISCUSSION:**

On March 23, 2004, the Mayor and City Council adopted Resolution No. 3060 establishing Fort Worth Public Improvement District No. 12, Chapel Hill (Chapel Hill PID). State law requires an annual report on the proposed budget and Five-Year Service Plan for the Chapel Hill PID, which is attached. The general nature of the proposed improvements and/or services to be provided in the Chapel Hill PID include:

- A Landscaping, Construction, and Maintenance Program consisting of maintenance of supplemental landscaping; maintenance of supplemental irrigation systems; park, lake and fountain maintenance; and special fencing in and along boulevards, parks, and open spaces; and
- A Management Program to provide for the administration, management, communications, and operation of the Chapel Hill PID.

On December 15, 2020, the City Council adopted a Revised Policy for Operating Public Improvement Districts (Resolution 5312-12-2020), which sets forth the City's administrative fee structure for all PIDs. The City's administrative fee is set at the greater of: (1) two percent (2%) of the projected externally generated revenue for that year, to include special assessments and any City contributions; or (2) \$2,000.00.

The proposed 2023 Assessment Rate on property subject to assessment in the PID is \$0.18 per each \$100.00 of valuation. Subsequent actions will formally establish the assessment rate and the corresponding budget for Fiscal Year 2024. The proposed 2023 Assessment Roll for the PID has been on file with the City Secretary and available for public inspection during normal business hours.

The Chapel Hill PID is located in COUNCIL DISTRICT 7.

A Form 1295 is not required because: This M&C does not request approval of a contract with a business entity.

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## **FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that approval of these recommendations will have no material effect on City funds.

**Submitted for City Manager's Office by:** William Johnson 5806

**Originating Business Unit Head:** Robert Sturns 2663

**Additional Information Contact:** Crystal Hinojosa 7808

Lacey Ruiz 2608

Expedited

