



CITY OF FORT WORTH  
**Purchasing Division**

**REQUEST FOR M/WBE SUBCONTRACTING/SUPPLIER AGREEMENT GOAL**

**When a Buyer submits this Request for Goal Form to the Office of Business Diversity for the requesting department, it is the Buyer's responsibility to provide the Office of Business Diversity Staff with copies of all documentation and meeting notices relevant to this procurement.**

Check type of Project:  ITB  RFP  RFQ  Sole Source  Other \_\_\_\_\_

Bid/Project Number: 22-0016 Bid/Project Name: Fire and EMS Staffing Study

Agreement Estimated \$ 300,000.00 Advertisement Date: 11/03/2021 2nd Advertisement Date: 11/10/2021

Requesting Department Purchasing Ext: 2047 Buyer Name Ashley Kadva Ext: 2047 Date: 11/01/2021

**(Please ATTACH a line item cost breakdown of the requested Scope of Work)**

**If this is not the initial change order/amendment, submit copies of all previous change orders/amendments regardless of whether a M&C was required for funding. Email to: [mwbeoffice@fortworthtexas.gov](mailto:mwbeoffice@fortworthtexas.gov)**

FEDERALLY FUNDED?  Yes  No IF yes, explain funding source \_\_\_\_\_

Is this a Revision?  Yes  No IF yes, enter revision number? \_\_\_\_\_ Amendment?  Change Order?  CO/A#

**PORTION BELOW TO BE COMPLETED BY THE OFFICE OF BUSINESS DIVERSITY:**

<b>Project Goal Type:</b>	M/WBE GOAL	MBE AA GOAL	DBE GOAL	<u>Walter K. Newman</u> Signature of OBD Authorized Personnel
	10%	%	%	

**NOTE: If a goal is set the Office of Business Diversity will participate in all meetings related to this procurement.**

**WAIVER OF COMMODITY OR SERVICES**

M/WBE requirements may be waived upon written approval of the Business Development Manager, Office of Business Diversity (OBD). If one of the conditions listed below exists, the Contract Compliance Specialist(s) shall notify the Manager via this form, stating the specific reason(s) for requesting approval.

**Check appropriate reason below:**

A waiver of the goal for M/WBE subcontracting requirements is approved by the **Office of Business Diversity**, in accordance with the M/WBE or BDE Ordinance, because the public or administrative emergency exists which requires the goods or services to be provided with unusual immediacy; or

A waiver of the goal for M/WBE subcontracting requirement is approved by the **Office of Business Diversity**, in accordance with the M/WBE or BDE Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible; or

A waiver of the goal for M/WBE subcontracting requirements is approved by the **Office of Business Diversity**, in accordance with the M/WBE or BDE Ordinance, because the application of the provisions of this ordinance will impose an economic risk on the City or unduly delay acquisition of the goods or services; or

A waiver of the goal for M/WBE subcontracting requirements is approved by the **Office of Business Diversity**, in accordance with the M/WBE or BDE Ordinance, because the M/WBE Waiver is based on the sole source information provided to the OBD by the Purchasing Division Buyer.

Other: Goal Set

Compliance Specialist Justification for Waiver: Compliance Specialist found enough vendors to support the request.

Waiver Approved \_\_\_\_\_ Date \_\_\_\_\_ Ext. \_\_\_\_\_

Signature of OBD Authorized Personnel