

# Mayor and Council Communication

**DATE:** 01/10/23

**M&C FILE NUMBER:** M&C 23-0027

**LOG NAME:** 20SURVEY SERVICES RFQ

## **SUBJECT**

(ALL) Authorize Execution of Contracts for On-Call Land Surveying Services with Gorrondona & Associates, Inc., O'Neil Surveying Co., Pacheco Koch Consulting Engineers, LLC., Arredondo, Zepeda & Brunz, LLC., Shield Engineering Group, PLLC., and Surveying and Mapping, LLC Each in an Amount Up to \$500,000.00 and Authorize Four, One-Year Renewals

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## **RECOMMENDATION:**

It is recommended that the City Council authorize the execution of contracts for on-call land surveying services with Gorrondona & Associates, Inc., O'Neil Surveying Co., Pacheco Koch Consulting Engineers, LLC., Arredondo, Zepeda & Brunz, LLC., Shield Engineering Group, PLLC., and Surveying and Mapping, LLC each in an amount up to \$500,000.00 and authorize four, one-year renewals.

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## **DISCUSSION:**

The Transportation and Public Works Department solicited firms to provide on-call land surveying services as a supplement to City staff in order to accommodate peak periods in land surveying requests.

A Request for Qualifications (RFQ) was published for these services in the *Fort Worth Star-Telegram* on September 26, 2022 and October 6, 2022.

The Department received Statements of Qualifications (SOQ) for professional services from 17 firms to provide land surveying services. Each firm was evaluated based upon pre-established selection criteria including qualification of experience, response and performance. An inter-departmental committee selected as most qualified and recommends the following firms for contract approval: Gorrondona & Associates, Inc., O'Neil Surveying Co., Pacheco Koch Consulting Engineers, LLC., Arredondo, Zepeda & Brunz, LLC., Shield Engineering Group, PLLC., and Surveying and Mapping, LLC.

Funding for the on-call land surveying services will be provided through various project funding sources. These on-call contracts will serve current and future capital projects as-needed, and a funds availability verification will be performed by Transportation & Public Works Contract Compliance Managers prior to each assignment.

The term of each contract is the initial term and authorize four, one-year renewals. The City has the option to extend the term of the agreements or a renewal period, as necessary, for the firm to complete work on any assignment issued prior to the expiration of the agreement including adjustments to the assignment's purchase order amount. The amount of each contract is \$500,000.00 per firm.

A waiver of the goal for Business Equity subcontracting requirements was requested, and approved by the DVIN, in accordance with the applicable Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

This is for ALL COUNCIL DISTRICTS.

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## **FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current capital budgets, as previously appropriated, in the various capital improvement program funds to support the approval of the recommendation and execution of the contracts. Prior to an expenditure being incurred, the Transportation & Public Works Department has the responsibility to validate the availability of funds.

**Submitted for City Manager's Office by:** William Johnson 5806

**Originating Business Unit Head:** Lauren Prieur 6035

**Additional Information Contact:** Monty Hall 8662