

# Mayor and Council Communication

**DATE:** 10/31/23

**M&C FILE NUMBER:** M&C 23-0936

**LOG NAME:** 13PCOOP BB 711-23 OUTDOOR STREET LIGHTING KQ TPW

**SUBJECT**

(ALL) Authorize Non-Exclusive Purchase Agreements with Multiple Vendors Using BuyBoard Cooperative Contract No. 711-23 for the Purchase of Outdoor Street Lighting Accessories for a Combined Annual Amount Up to \$750,000.00 for the Initial Term and Authorize Two, One-Year Renewal Options for Up to \$937,500.00 for Renewal One and \$1,171,875.00 for Renewal Two for the Transportation and Public Works Department

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**RECOMMENDATION:**

It is recommended that the City Council authorize non-exclusive purchase agreements with multiple vendors using BuyBoard Cooperative Contract No. 711-23 for the purchase of outdoor street lighting accessories in a combined annual amount up to \$750,000.00 for the initial term and authorize two, one-year renewal options for up to \$937,500.00 for renewal one and \$1,171,875.00 for renewal two for the Transportation and Public Works Department.

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**DISCUSSION:**

The Transportation and Public Works Department (TPW) approached the Purchasing Division to enter into agreements with the awarded vendors under BuyBoard Contract No. 711-23. The contract offers a variety of products for outdoor street lighting. The user-department will utilize the agreements to purchase various LED street lights on an as needed basis.

Approval of this Mayor and Council Communication authorizes the City to spend up to \$750,000.00 for the initial term and authorizes two, one-year renewal options for up to \$937,500.00 for renewal one and \$1,171,875.00 for renewal two, based on current budget allocations.

The City will initially execute agreements with Dealers Electrical Supply and Facility Solutions Group, Inc. However, to ensure adequate coverage and safeguard against supply chain issues, Approval of this Mayor and Council Communication authorizes the City to execute agreements with any vendor awarded under BuyBoard contract No. 711-23. A full list of all awarded vendors is attached to this M&C; however, prior to execution of agreements with any additional vendors, City staff will review pricing to ensure it is reasonable and require that each vendor submit a 1295 form, as required.

State law provides that a local government purchasing an item under a cooperative purchase agreement satisfies any state law requiring that the local government seek competitive bids for the purchase of the item. BuyBoard contracts are competitively bid to increase and simplify the purchasing power of government entities across the State of Texas. Request for Proposal (RFP) No. 711-23 was published on January 18, 2023, and responses were opened on April 20, 2023.

Funding is budgeted in the Street Light Materials account within the General Fund for the TPW Street Lights Department.

ADMINISTRATIVE CHANGE ORDERS - In addition, an administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval.

RENEWAL OPTIONS – The initial term of this Agreement will end on August 31, 2024. The Agreement may be renewed for two additional one-year periods through August 31, 2026. This action does not require specific City Council approval provided that City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal terms.

A M/WBE goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

This project will serve ALL COUNCIL DISTRICTS.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that upon approval of the recommendation, funds are available in the current operating budget, as previously appropriated, in the General Fund. Prior to an expenditure being incurred, the Transportation and Public Works Department has the responsibility to validate the availability of funds.

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