

City of Fort Worth, Texas

# Mayor and Council Communication

**DATE:** 05/24/22

**M&C FILE NUMBER:** M&C 22-0388

**LOG NAME:** 21401 GROVE ST. FWPD PARKING

## **SUBJECT**

(CD 9) Authorize the Execution of an Amendment to the License Agreement with Sundance Square Partners L.P. to Change the Location for Parking for the Fort Worth Police Department's Central Division from 601 East 5th Street to 401 Grove Street

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## **RECOMMENDATION:**

It is recommended that the City Council authorize the execution of an amendment to the license agreement with Sundance Square Partners L.P. to change the location for parking for the Fort Worth Police Department's Central Division from 601 East 5th Street to 401 Grove Street.

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## **DISCUSSION:**

The City of Fort Worth Property Management Department, at the request of the Fort Worth Police Department, negotiated a license agreement with Sundance Square Partners, LP (Sundance) for use of 46 parking spaces by the Central Division Headquarters.

On February 19, 2008, City Council authorized execution of a license agreement for these 46 parking spaces located at 601 East 5th Street (License) (M&C C-22673).

On or about October 1, 2020, Sundance indicated to the City of Fort Worth (City) that the parking spaces at 601 E. 5th Street were needed for another use but that there were 46 spaces available for the City at a new location known as Lot 5 at 401 Grove Street, Fort Worth Texas, 76102.

Both Sundance and City agreed to the change in location at the time with the intent to amend the License, however at the time of the switch in locations, the payments required under the License ceased through no fault of either of the parties.

Now, both Sundance and the City would like to memorialize the change of location for the parking spaces used by FWPD and reflect the correct amount of Rent due to Sundance for the period of time in which payments were not made, which at this time is \$34,500.00 for the period of October 1, 2020 to December 31, 2021 through an amendment to the License.

The license period will continue on a month-to-month basis just as it has been since the execution of the original license. The license fee is based upon a monthly rate of \$50.00 per space, totaling \$2,300.00 per month. This License may be terminated by either party with a 30 day written notice.

Funding is budgeted in the Other Contractual Services account of the Police Central Division Admin Department's General Fund.

The parking lot is located in COUNCIL DISTRICT 9.

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## **FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the General Fund to support the approval of the above recommendation and execution of the amendment. Prior to any expenditure being incurred, the Police Department has the responsibility to validate the availability of fund.

**Submitted for City Manager's Office by:** Dana Burghdoff 8018

**Originating Business Unit Head:** Steve Cooke 5134

**Additional Information Contact:** Marilyn Schoening 7581

Mark Brown 5197