

Mayor and Council Communication

DATE: 10/12/21

M&C FILE NUMBER: M&C 21-0776

LOG NAME: 13P21-0135 DUMP TRUCK BED BODIES LSJ PMD

SUBJECT

(ALL) Authorize Purchase Agreements for Dump Truck Bed Bodies with Gulf Highway Equipment, LLC and Warren Truck & Trailer, LLC in a Combined Annual Amount Up to \$432,997.50 for the Property Management Department and Authorize Four One-Year Renewal Options for the Same Annual Amount

RECOMMENDATION:

It is recommended that the City Council authorize purchase agreements for dump truck bed bodies with Gulf Highway Equipment, LLC and Warren Truck & Trailer, LLC in a combined annual amount up to \$432,997.50 for the Property Management Department and authorize four one-year renewal options for the same annual amount.

DISCUSSION:

The Property Management Department approached the Purchasing Division for assistance with securing an agreement to purchase dump truck bed bodies that will be used by the various departments to haul material throughout the City. Purchasing issued an Invitation to Bid (ITB) that consisted of detailed specifications describing sizes, physical, functional and performance characteristics of the dump truck bed bodies that will be purchased on an "as-needed" basis.

BID ADVERTISEMENT - This Bid was advertised in the *Fort Worth Star-Telegram* June 2, June 9, and June 16, 2021. Thirteen vendors were solicited from the purchasing vendor database; three responses were received and one was deemed non-responsive.

Southwest International was deemed non-responsive by Purchasing because they did not submit all required documentation. The remaining bids were evaluated on the Lowest Responsible Bidder criteria. Staff recommends awarding a one-year agreement to Gulf Highway Equipment, LLC in an annual amount up to \$170,377.50 and four one-year renewal options for the same annual amount. Staff also recommends awarding a one-year agreement to Warren Truck & Trailer, LLC in an annual amount up to \$262,620.00 and four one-year renewal options for the same annual amount. This combination represents the lowest cost for each model selected and meets all required specifications.

AGREEMENT TERMS - Upon City Council approval, this agreement shall begin upon execution and expire one year from that date.

RENEWAL TERMS - These agreements may be renewed for four additional one-year renewal periods. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

DIVERSITY AND INCLUSION (DVIN) - A waiver of the goal for M/WBE subcontracting requirements is approved by the DVIN-BE, in accordance with the BDE Ordinance, because the application of the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

ADMINISTRATIVE CHANGE ORDERS - In addition, an administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the Vehicle and Equip Replacement Fund for the TPW Vehicle Replacement project to support the approval of the above recommendation and authorization of a purchase agreement. Prior to any expenditure being incurred, the Property Management Department has the responsibility to validate the availability of funds.

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