

# Mayor and Council Communication

**DATE:** 09/01/20

**M&C FILE NUMBER:** M&C 20-0617

**LOG NAME:** 13P20-0176 REJECT WATER METER READING SERVICES CC WATER

**SUBJECT**

(ALL) Authorize Rejection of All Responses to Request for Proposals 20-0176 for Water Meter Reading Services for the Water Department

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**RECOMMENDATION:**

It is recommended that the City Council authorize the rejection of all responses to Request for Proposals 20-0176 for water meter reading services for the Water Department.

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**DISCUSSION:**

On June 30, 2020, Purchasing issued Request for Proposal (RFP) 20-0176 for water meter reading services for the Water Department. Notice of the RFP was advertised in the *Fort Worth Star-Telegram* on July 1, 2020, July 8, 2020, and July 15, 2020. The City received two responses. After evaluation, the Water Department determined that the bid prices exceed budget estimates and represent a significant increase of 140% over the current costs per meter read. Therefore, staff recommends rejecting all proposals.

Staff is working on alternate plans to take care of these services, which will be presented to Council as an Informal Report.

A Form 1295 is not required because: This M&C does not request approval of a contract with a business entity.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that approval of this recommendation will have no material effect on City funds.

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