

Mayor and Council Communication

DATE: 05/12/26

M&C FILE NUMBER: M&C 26-0393

LOG NAME: 13P BLANKET COOPERATIVE AUTHORIZATION FLEET ACQUISITIONS CAH

SUBJECT

(ALL) Authorize Execution of Non-Exclusive Agreements with Multiple Vendors for the Purchase of Fleet Vehicles and Off-Road and Other Motorized Equipment Up to the Amount of Available Funding Capital Projects Across Multiple Funds Citywide Using Cooperative Contracts and Interlocal Agreements for One Year for the Financial Management Services Department

RECOMMENDATION:

It is recommended that the City Council authorize execution of non-exclusive agreements with multiple vendors for the purchase of fleet vehicles, off-road and other motorized equipment up to the amount of available funding in capital projects across multiple funds citywide using cooperative contracts and interlocal agreements for one year for the Financial Management Services Department.

DISCUSSION:

The purpose of this Mayor & Council Communication (M&C) is to authorize a one-year blanket approval to execute non-exclusive cooperative purchasing agreements and interlocal agreements with multiple vendors.

The City routinely receives a high volume of vehicle and equipment purchase requests within tight timeframes, often compounded by limited vendor availability. Absent a blanket authorization, these concurrent demands can create procurement bottlenecks and result in delays of acquiring critical vehicles and equipment. Establishing a blanket M&C enables the Financial Management Services Department to respond more efficiently to departmental needs, secure available inventory in a timely manner, and mitigate the risk of a new backlog that could disrupt daily operations across City departments. Approval of this M&C will enable the Fleet Service Force (FSF) to continue supporting the daily needs of the City while ensuring the timely acquisition of essential vehicles and equipment needed to support operations.

The following vendors and cooperative purchasing agencies are actively utilized to procure vehicles and equipment. These partnerships have been instrumental in advancing procurement efforts and sustaining critical operations across the City.

VENDOR	COOPERATIVE AGENCY
Siddons Martin Emergency Group, LLC	BuyBoard, Houston-Galveston Area Council (HGAC)
RDO Equipment	Sourcewell
Versalift	Sourcewell
Lake Country Chevrolet	The Interlocal Purchasing System (TIPS)
North Texas Trailers, LLC	BuyBoard
Silsbee Ford	The Interlocal Purchasing System (TIPS)
Associated Supply Company (ASCO)	BuyBoard
Zimmerer Kubota	Sourcewell
Interstate Trailers, LLC	BuyBoard
American Golf Cars	BuyBoard

Professional Turf Products	BuyBoard
Silsbee Toyota	The Interlocal Purchasing System (TIPS)
Kirby Smith Machinery	BuyBoard
Ditch Witch	Sourcewell
Munson Boats	General Services Administration (GSA)
Industrial Power, LLC	Houston-Galveston Area Council (HGAC)
Sam Packs Five Star Ford, LTD	BuyBoard
Core and Main, LP dba Green Equipment Co.	Sourcewell
Donalson CDJR	The Interlocal Purchasing System (TIPS)
MHC Kenworth	Sourcewell

COOPERATIVE PURCHASE - State law provides that local government purchasing an item under a cooperative purchasing agreement satisfies state laws requiring that the local government seek competitive bids for purchase of the item.

ADMINISTRATIVE CHANGE ORDERS - An administrative change order or increase may be made by the City Manager or his designee up to the amount allowed by relevant Law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

SMALL BUSINESS – A Small Business goal has not been assigned to this contract because a waiver has been approved by the Property Management Department’s Assistant City Manager, on behalf of the Financial Management Services Department, in accordance with the City’s Small Business Ordinance.

FUNDING - Currently, there is \$41,568,886.00 in the City’s budget in capital projects across multiple funds citywide for the purpose of funding fleet acquisitions. Prior to each purchase agreement or contract being executed, staff will confirm that funding is available for that purchase and is appropriated for that purpose. All existing contracts shall be amended or terminated to release encumbered funds to ensure that the City is able to make purchases with the vendors that have needed items available for purchase on a rolling basis. No guarantee has been or will be made to any vendor regarding minimum purchases.

This agreement will serve ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budgets, as previously appropriated, in the Vehicle and Equip Replacement Fund, W&S Capital Projects Fund, Stormwater Capital Projects Fund, Municipal Airport Capital Proj Fund, Solid Waste Capital Projects Fund, CCPD Capital Projects Fund, Fleet Capital Projects Fund, Environmental Prot Cap Proj Fund, Tax Notes Series 2023 Fund, Tax Notes Series 2024 Fund, Justice Asset Forfeitu Capital Fund, Certificate of Obligation 2023 Fund and Tax Notes 2025B Fund for various projects to support the approval of the above recommendation for the purchase of vehicles and equipment. Prior to any expenditures being incurred, the Financial Management Services Department has the responsibility to validate the availability of funds.

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