

# Mayor and Council Communication

**DATE:** 08/08/23

**M&C FILE NUMBER:** M&C 23-0624

**LOG NAME:** 13PCOOP BB 705-23 FIELD AND TURF IRRIGATION PRODUCTS LSJ CITY

**SUBJECT**

(ALL) Authorize the Execution of Non-Exclusive Purchase Agreements with Multiple Vendors Using Buyboard Cooperative Contract No. 705-23 for Field and Turf Irrigation Products, Landscaping Products, and Specialty Conditioners/Soils in a Combined Annual Amount Up to \$947,251.00 for the Aviation and Park and Recreation Departments

**RECOMMENDATION:**

It is recommended that the City Council authorize the execution of non-exclusive purchase agreements with multiple vendors using Buyboard Cooperative Contract No. 705-23 for field and turf irrigation products, landscaping products, and specialty conditioners/soils in a combined annual amount up to \$947,251.00 for the initial term and authorize two consecutive one-year renewal options for the same annual amount for the Aviation and Park and Recreation Departments.

**DISCUSSION:**

The Aviation and Park and Recreation Departments approached the Purchasing Division to enter into non-exclusive agreements with the awarded vendors under BuyBoard Contract No. 705-23 for field and turf irrigation products, landscaping products, and specialty conditioners/soils. Vendors will be selected according to price and availability. BuyBoard contracts offer fixed discounts. Staff reviewed the pricing and determined it to be fair and reasonable.

State law provides that a local government purchasing an item under a cooperative purchasing agreement satisfies state laws requiring that the local government seek competitive bids for the purchase of the item. Buyboard cooperative contracts have been competitively bid to increase and simplify the purchasing power of government entities.

Staff from the user-departments identified multiple vendors with which they wanted to enter into an agreement. Approval of this Mayor & Council Communication authorizes the City to execute agreements with the following vendors:

Vendor	Annual Amount
BWI Companies, Inc.	\$319,851.00
Ewing Irrigation and Landscape Supply	\$135,200.00
Gail's Flags & Golf Course Accessories, Inc.	\$39,000.00
Grand Landscapes & Athletics	\$10,000.00
Harrell's LLC	\$10,000.00
Interspec LLC	\$43,000.00
Longhorn Inc.	\$11,200.00
Simplot Turf and Horticulture	\$1,000.00
SiteOne Landscape Supply	\$353,000.00
Texas Irrigation Supply	\$5,000.00
Turfcare of Texas	\$20,000.00
Total	\$947,251.00

Funding is budgeted in the Other Contractual Services account in the Municipal Airport Fund and in the PACS Department Rollup within the General Fund and Municipal Golf Fund.

**AGREEMENT TERMS** - Upon City Council approval the agreements will begin upon execution and end May 31, 2024 to correspond with the terms of the cooperative contract. The Agreements may be renewed for up to two additional one-year terms at the City's option. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

**ADMINISTRATIVE CHANGE ORDER** - An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

**DIVERSITY & INCLUSION** - A Business Equity goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

This will serve ALL COUNCIL DISTRICTS.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the General, Municipal Golf and Municipal Airport Funds to support the approval of the above recommendation and award of the contract. Prior to any expenditure being incurred, the Aviation and Park and Recreation Departments have the responsibility to validate the availability of funds.

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