

# Mayor and Council Communication

**DATE:** 06/13/23

**M&C FILE NUMBER:** M&C 23-0494

**LOG NAME:** 60PROEJCTMA1R1-SHIELD

**SUBJECT**

(ALL) Authorize Execution of Amendment No. 1 to Provide for One Additional Renewal Term, to a Professional Services Agreement in the Amount of \$307,320.00 with Shield Engineering Group, PLLC., for Water/Sanitary Sewer Capital Project Management Services Project

**RECOMMENDATION:**

It is recommended that the City Council authorize execution of Amendment No. 1 to City Secretary Contract No. 57711, a Professional Services Agreement in the amount of \$307,320.00 with Shield Engineering Group, PLLC., for the Water/Sanitary Sewer Capital Project Management Services project, to provide for an additional renewal term of the contract.

**DISCUSSION:**

On May 24, 2022, Mayor and Council Communication (M&C 22-0396) the City Council authorized the execution of a Professional Services Agreement in the amount of \$307,320.00, with Shield Engineering Group, PLLC. for Water/Sanitary Capital Project Management Services for staff extension services managing Water Department Capital Delivery projects (City Secretary Contract No. 57711) and provided for the option of one renewal.

The contract provides for staff extension services to augment and expedite the delivery of Water Department Capital Delivery projects consisting of design and construction for cast iron pipe replacements, major transmission mains, major wastewater collectors, water treatment plan projects and waste water treatment plant project.

The City and the Consultant intend to exercise the first renewal of the contract in the same amount and with the same terms and conditions. This Mayor and Council Communication recommends approval of Amendment No. 1 to provide for one additional renewal to the contract (subject to appropriated funding) under the same term and conditions.

Appropriations for Water/Sanitary Sewer Capital Project Management Services are as depicted below:

**103498 W/SS Contract 2021 WSM-A**

Fund	Existing Appropriations	Additional Appropriations	Project Total
W&S Capital Projects - Fund 56002	\$832,982.00	\$0.00	\$832,982.00
<b>Total</b>	<b>\$832,982.00</b>	<b>\$0.00</b>	<b>\$832,982.00</b>

**104491 W/SS REPL Contract 2022 WSM-G**

Fund	Existing Appropriations	Additional Appropriations	Project Total
W&S Capital Projects - Fund 56002	\$900,950.00	\$0.00	\$900,950.00
<b>Total</b>	<b>\$900,950.00</b>	<b>\$0.00</b>	<b>\$900,950.00</b>

**103500 W/SS REPL Contract 2021 WSM-C**

Fund	Existing Appropriations	Additional Appropriations	Project Total
W&S Capital Projects - Fund 56002	\$630,403.00	\$0.00	\$630,403.00
<b>Total</b>	<b>\$630,403.00</b>	<b>\$0.00</b>	<b>\$630,403.00</b>

**104325 2022 Bond Yr 3 - Contract 19**

Fund	Existing Appropriations	Additional Appropriations	Project Total
------	-------------------------	---------------------------	---------------

W&S Capital Projects - Fund 56002	\$644,475.00	\$0.00	\$644,475.00
2022 Bond Program – Fund 34027	\$549,650.00	\$0.00	\$549,650.00
Storm Water Capital Projects – Fund 52002	\$20,000.00	\$0.00	\$20,000.00
<b>Total</b>	<b>\$1,214,125.00</b>	<b>\$0.00</b>	<b>\$1,214,125.00</b>

**\*Numbers rounded for presentation purposes.**

**Business Equity** - A waiver of the goal for Business Equity subcontracting requirements was requested, and approved by the DVIN, in accordance with the applicable Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

The project is located in ALL COUNCIL DISTRICTS.

**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the W&S Capital Projects Fund for the W/SS Contract 2021 WSM-A, W/SS REPL Contract 2021 WSM-G, W/SS REPL Contract 2021 WSM-C and the 2022 Bond Year 3-Contract 19 projects to support the approval of the above recommendation and execution of the amendment. Prior to any expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

**Submitted for City Manager's Office by:** Dana Burghdoff 8018

**Originating Business Unit Head:** Chris Harder 5020

**Additional Information Contact:** Tony Sholola 6054