

Mayor and Council Communication

DATE: 01/13/26

M&C FILE NUMBER: M&C 26-0008

LOG NAME: 13PAMEND CSCO 64300 COOP BB 773-25 AR FIRE

SUBJECT

(ALL) Authorize Execution of an Amendment to the Agreement with Impact Promotional Services, LLC dba Got You Covered Work Wear and Uniforms for Uniforms and Accessories Using a BuyBoard Cooperative Contract to Increase the Annual Amount by \$400,000.00 for a New Total Annual Amount Up to \$500,000.00 for the Fire Department

RECOMMENDATION:

It is recommended that the City Council authorize execution of an amendment to the agreement with Impact Promotional Services, LLC dba Got You Covered Work Wear and Uniforms for uniforms and accessories using a BuyBoard Cooperative Contract to increase the annual amount by \$400,000.00 for a new total annual amount up to \$500,000.00 for the Fire Department.

DISCUSSION:

The purpose of this Mayor & Council Communication (M&C) is to authorize an amendment to City Secretary Contract (CSC) No. 64300 with Impact Promotional Services, LLC dba Got You Covered Work Wear and Uniforms for uniforms and accessories to increase the annual amount by \$400,000.00 for a new total annual amount up to \$500,000.00.

On November 12, 2025, the Fire Department executed CSC No. 64300, authorizing an annual amount up to \$100,000.00 using BuyBoard Cooperative Contract No. 773-25 for uniforms and accessories. The agreement will be utilized by the Fire Department to help purchase uniforms and training gear for their upcoming Fire and Emergency Medical Services recruitment class in November. The \$400,000.00 annual increase in spending authority will be used by the Fire Department to be able to purchase additional uniforms and training gear on an as-needed basis throughout the term of the agreement. Staff requests that City Council authorize an increase to the annual amount by \$400,000.00 for a new total annual amount up to \$500,000.00.

FUNDING: Funding is budgeted in the General Operating & Maintenance category in the Emergency Medical Services Fund and in the General Fund for the Fire Department.

COOPERATIVE PURCHASE: State law provides that a local government purchasing an item under a cooperative purchasing agreement satisfies state laws requiring that the local government seek competitive bids for purchase of the items. BuyBoard contracts have been competitively bid to increase and simplify the purchasing power of local government entities across the State of Texas.

AGREEMENT TERM: The current term of the agreement is from November 12, 2025 to June 30, 2026.

RENEWAL TERM: The agreement may be renewed for up to two (2) one-year renewal options.

SMALL BUSINESS: A Small Business subcontracting goal is not assigned to this contract because a waiver has been approved by the department's Assistant City Manager, in accordance with the City's Small Business Ordinance, Chapter 21 of the City Code.

The agreement serves ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the General Fund and the Emergency Medical Services Fund to support the approval of the above recommendation and execution of the amendment. Prior to an expenditure being incurred, the Fire Department has the responsibility to validate the availability of funds.

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