

# Mayor and Council Communication

**DATE:** 01/28/25

**M&C FILE NUMBER:** M&C 25-0062

**LOG NAME:** 04ORIGAMI RISK FIVE-YEAR RENEWAL TERM

**SUBJECT**

(ALL) Authorize Execution of Five One-Year Renewals for City Secretary Contract No. 53262 with Origami Risk, LLC for a Risk Management Information System Cloud-Based Software for the Human Resources Department through the Information Technology Solutions Department for a Total Contract Amount Not to Exceed \$1,232,894.00, with an Amount Not to Exceed \$243,655.00 for Years One, Two, and Three, and an Amount Not to Exceed \$250,964.50 for Years Four and Five

**RECOMMENDATION:**

It is recommended that City Council authorize execution of five one-year renewals for City Secretary Contract No. 53262 with Origami Risk, LLC for a Risk Management Information System (RMIS) cloud-based software, licenses, hosting, data, and support services for the Human Resources Department through the Information Technology Solutions Department for a total contract amount not to exceed of \$1,232,894.00, with an amount not to exceed \$243,655.00 for years one, two, and three and an amount not to exceed \$250,964.50 for years four and five.

**DISCUSSION:**

On December 10, 2019, City Council approved Mayor and Council Communication (M&C) 19-0367 authorizing a new service agreement with Origami Risk, LLC for a Risk Management Information System (RMIS) cloud-based software. The City executed City Secretary Contract (CSC) 53262 on December 17, 2019 for a five-year agreement in the amount of \$511,925.00 with renewal terms available by mutual agreement of the parties.

On July 30, 2021, the City executed Amendment No. 1 to CSC 53262 administratively change the contract to include a one-time fee of \$24,975.00 and three (3) claims adjusting user licenses and recurring fees of \$6,750.00 each.

On August 23, 2022, M&C 22-0602 authorized Amendment No. 2 to CSC 53262 to add a staging environment, ongoing support hours, and implement two new data feeds, dashboards and reporting configuration for the RMIS for a one-time cost of \$40,141.66 and additional recurring costs of \$34,100.00.

On June 27, 2023, M&C 23-0530 authorized Amendment No. 3 to CSC 53262 to add a safety module to the existing RMIS for a revised total contract amount of \$882,179.00. The IT Solutions Department requested and received a Chapter 252 Exemption from the Legal Department under a Sole-Source Exemption for Origami Risk Software-as-a-Service.

On December 23, 2024, the City executed Amendment No. 4 and Extension No. 1 to extend the expiration date of year 5 from December 19, 2024 to February 19, 2025 and administratively increase the total contract amount by \$100,000.00 for a revised total contract amount of \$982,179.00. This amendment allowed for services to continue until approval is received for a five-year renewal term.

This M&C requests authorization to execute five one-year renewal terms for CSC 53262 with Origami Risk in a total contract amount not to exceed of \$1,232,894.00. The City of Fort Worth is committing to five years with Origami Risk if mutually agreed upon by both parties at the time of each one-year renewal term.

Annual costs are as follows:

	Renewal Year 1	Renewal Year 2	Renewal Year 3	Renewal Year 4	Renewal Year 5
Total Annual Fees	\$243,655.00	\$243,655.00	\$243,655.00	\$250,964.50	\$250,964.50
Total Five-Year Renewal Amount					\$1,232,894.00

This renewal term will allow the Human Resources Department to ensure continued compliance with Risk and Safety requirements and continue providing an integrated Risk Management program with comprehensive database where all necessary functions of RMIS, Environmental Safety and Health, and Governance, Risk, and Compliance (GRC) are available for all city departments. This program actively houses the City's risk management incident and safety claims including events that do not involve injuries or loss and provides an online reporting portal for any new incidents.

DVIN: This project was approved for a waiver per the Chapter 252 exemption, as a sole source by the Legal Department. Therefore, the business equity goal requirement is not applicable.

Funding is budgeted in the Other Contractual Services account within the Info Technology Systems Fund.

**ADMINISTRATIVE CHANGE ORDER:** An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

**AGREEMENT TERMS:** Upon City Council approval, this agreement shall begin upon execution of the renewal and expire one (1) year from that date.

**RENEWAL TERMS:** This agreement may be renewed for four (4) successive one-year renewal terms at the City's option. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term. Upon expiration of the fifth renewal term, the departments will seek Mayor and Council approval for a second, five (5) year renewal period.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that upon approval of the recommendation, funds are available in the current operating budget, as previously appropriated, in the Info Technology Systems Fund. Prior to an expenditure being incurred, the Information Technology Services Department has the responsibility to validate the availability of funds.

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