

City of Fort Worth, Texas

# Mayor and Council Communication

DATE: 01/23/24 M&C FILE NUMBER: M&C 24-0036

LOG NAME: 20COMPREHENSIVE TRAFFIC SAFETY ACTION PLAN CONTRACT

SUBJECT

(ALL) Authorize Execution of a Professional Services Agreement with Toole Design Group, LLC in the Amount Not to Exceed \$524,338.00 for the Fort Worth Comprehensive Traffic Safety Action Plan

RECOMMENDATION:

It is recommended that the City Council authorize execution of a Professional Services Agreement with Toole Design Group, LLC in the Amount not to exceed \$524,338.00 for the Fort Worth Comprehensive Traffic Safety Action Plan (City Project No. 105099).

DISCUSSION:

On October 17, 2023, City Council approved Mayor and Council Communication (M&C) 23-0975. This M&C ratified application for and authorized acceptance of the Safe Streets and Roads for All Grant with the United States Department of Transportation and Federal Highway Administration in the Amount Up to \$524,381.60. This federal grant will support development of the City's Comprehensive Traffic Safety Action Plan.

The Plan will build on High-Injury Network analysis completed in 2020, and will establish the City's Vision Zero commitment by recommending a portfolio of policies, programs, and projects to reduce crashes, injuries and fatalities for all modes. The creation of this plan will qualify the City to compete for implementation projects in future rounds of the Safe Streets and Roads for All program.

This M&C recommends engaging Toole Design Group, LLC for consultant services to develop the plan.

The project was advertised for proposals on October 2, 2023 and October 9, 2023 in the *Fort Worth Star-Telegram*. On November 2, 2023, the following responses were received and later reviewed and scored by members of the Transportation and Public Works Department. The table reflects the ranking of the respondents.

Ranking Order	Proposers
1	Toole Design Group, LLC
2	Kimley-Horn Associates
2 (tied)	TJKM
3	Transcend Engineers & Planners, LLC

Toole Design Group, LLC was the highest ranked firm based on the following criteria: previous experience, effective planning processes and outcomes, project management structure and experience, availability of consultants, work quality and references, and additional services, innovation or products.

Funding is budgeted in the Grants Cap Projects Federal Fund for the purpose of funding the SS4A Comp Safety Action Plan project.

With Council approval this project is expected to start in February 2024 and be completed by the Fall of 2025.

BUSINESS EQUITY: Toole Design Group, LLC is in compliance with the City's Business Equity Ordinance by committing to 13% M/WBE participation on this project. The City's M/WBE goal on this project is 13 percent.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the Grants Cap Projects Federal Fund SS4A Comp Safety Action Plan project to support the approval of the above recommendation and execution of the agreement. Prior to an expenditure being incurred, the Transportation and Public Works Department has the responsibility to validate the availability of funds. This is

a reimbursement grant.

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