

Mayor and Council Communication

DATE: 06/11/24

M&C FILE NUMBER: M&C 24-0464

LOG NAME: 13P AMEND 22-0147 DRIVERS AND GEARBOXES PARTS AND SERVICES AO

SUBJECT

(ALL) Authorize Amendment to Agreement with Purvis Industries, LLC to Increase the Authorized Annual Amount by \$62,500.00 for a New Annual Amount Up to \$312,500.00 for Purchase of Drivers, Gearbox Parts, and Services for the Water Department

RECOMMENDATION:

It is recommended that the City Council authorize the execution of an amendment to the agreement with Purvis Industries, LLC to increase the authorized annual amount by \$62,500.00 for a new annual amount of \$312,500.00 for the purchase of drivers, gearbox parts, and services for the Water Department.

DISCUSSION:

On August 09, 2022, City Council approved Mayor and Council Communication (M&C) 22-0559, which authorized a purchase agreement with Purvis Industries, LLC for the purchase of drivers and gearbox parts and services through Invitation To Bid (ITB) No. 22-0147.

The Water Department approached the Purchasing Division to increase the authorized annual amount for the agreement by \$62,500.00, 25% of the original annual amount of \$250,000.00, for a new annual amount up to \$312,500.00. The request is being made due to an increase in repairs.

Agreement Terms: The current term of this Agreement will expire on October 3, 2024, with three one-year renewal options remaining thereafter.

DVIN-BE: The DVIN-BE has granted approval for a waiver of the Business Equity subcontracting requirement, as per the Business Equity Ordinance. This is due to the procurement of goods or services from vendors where subcontracting or supplier opportunities are minimal.

The maximum amount allowed under this agreement will be \$312,500.00; however, the actual amount used will be based on the needs of the department and the available budget.

Funding is budgeted in the Facilities Rep/Maint Supplies account within the Water & Sewer Fund for the Wastewater Department.

This amendment will not change any other agreement terms.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the recommendation, funds are available in the current operating budget, as previously appropriated, in the Water & Sewer Fund. Prior to an expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

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