## City of Fort Worth, Texas

# Mayor and Council Communication

**DATE**: 06/11/24 **M&C FILE NUMBER**: M&C 24-0472

LOG NAME: 13PAMEND ITB 22-0103 PARTS MANAGEMENT AND SUPPLY SERVICE JF PMD

#### **SUBJECT**

(ALL) Authorize Amendment to the Agreement with Genuine Parts Company dba Napa Auto Parts for Parts Management and Supply Services to Increase the Annual Amount by \$1,750,000.00 for a New Annual Amount Not to Exceed \$8,750,000.00 for the Property Management Department

#### **RECOMMENDATION:**

It is recommended that the City Council authorize execution of an amendment to the agreement with Genuine Parts Company dba Napa for parts management and supply services to increase the annual amount by \$1,750,000.00 for a new annual amount not to exceed \$8,750,000.00 for the Property Management Department.

#### **DISCUSSION:**

On June 28, 2022, City Council approved Mayor and Council Communication (M&C) 22-0531 with Genuine Parts Company dba Napa Auto Parts in the amount of \$7,000,000.00 for equipment, vehicle parts management, and supply services for on-site equipment maintenance parts facilities for the Property Management Fleet Division.

On April 3, 2024, The Property Management Department approached the Purchasing Division to use the administrative change order of 25% to increase the current agreement by \$1,750,000.00 for a new annual amount not to exceed \$8,750,000.00. The Property Management Department will use the funding for more complex, heavy-duty repairs for firetrucks, dump trucks, excavators, and other similar equipment that require additional or more expensive parts. The current Fleet has been impacted by supply-chain delays in getting replacement vehicles and equipment in a timely manner which has necessitated additional repairs.

Funding is budgeted in the General Operating & Maintenance category within the Fleet & Equipment Service Fund for the Property Management Department.

AGREEMENT TERMS - The current term of this Agreement will expire on September 30, 2024.

Business Equity - A waiver of the goal for Business Equity subcontracting requirement is approved by the DVIN-BE, in accordance with the Business Equity Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

RENEWAL TERMS: The contract may be renewed for up to three (3) successive one-year terms at the City's option, for the maximum amount allowed. This action does not require specific City Council approval provided that City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

A Form 1295 is not required because: This contract will be with a publicly-traded business entity or a wholly-owned subsidiary of a publicly-traded business entity: Genuine Parts Company dba Napa Auto Parts

### **FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that upon approval of the recommendation, funds are available in the current operating budget, as previously appropriated, in the Fleet & Equipment Serv Fund. Prior to an expenditure being incurred, the Property Management Department has the responsibility to validate the availability of funds.

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