

# Mayor and Council Communication

**DATE:** 09/17/24

**M&C FILE NUMBER:** M&C 24-0848

**LOG NAME:** 35RESERVE OFFICER MELENDEZ

**SUBJECT**

(ALL) Approve Reserve Officer Hector L. Melendez Appointment by the Chief of Police to Serve in a Supplementary Capacity for the Police Department

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**RECOMMENDATION:**

It is recommended that the City Council approve Reserve Officer Hector L. Melendez Appointment by the Chief of Police to serve in a supplementary capacity for the Police Department.

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**DISCUSSION:**

Section 341.012 of the Texas Local Government Code allows for the establishment of a police reserve force. Section 341.012(d) requires the Chief of Police to appoint members to serve on the reserve force. Section 341.012(g) requires the governing body to approve the appointment. Section 341.012(h) allows the Chief of Police to limit the authority of the person to carry a duty weapon or act as peace officer to only those times when the person is engaged in the actual discharge of official duties as a reserve officer.

The following individual has satisfied the qualifications and standards of training and education established by the City, under Section 341.012(b) and the Texas Commission on Law Enforcement and has been appointed by the Chief of Police to serve as a reserve officer:

ID Number	Name (Last, First)	Employee Number	PID Number
R758	Melendez, Hector L. (Retired effective 07/01/2024)	184521	11370

Pursuant to Section 341.012(h), the Chief of Police has only authorized this reserve officer to carry a duty weapon when discharging official duties as a reserve officer. The reserve officer shall serve at the Chief of Police's discretion and without compensation. In accordance with Section 341.012(h), the reserve officer may act only in a supplementary capacity to the regular police force and may not assume the full-time duties of regular police officers.

The Chief of Police recommends that the Mayor and City Council approve this Mayor and Council Communication, and thereby, approve the Chief of Police's appointment of this individual to the police reserve force.

A Form 1295 is not required because: This M&C does not request approval of a contract with a business entity.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that approval of this recommendation will have no material effect on City funds.

**Submitted for City Manager's Office by:** William Johnson 5806

**Originating Business Unit Head:** Neil Noakes 4212  
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