

# Mayor and Council Communication

**DATE:** 05/13/25

**M&C FILE NUMBER:** M&C 25-0392

**LOG NAME:** 04IMAGETREND EMS ELECTRONIC PATIENT CARE & INCIDENT SOFTWARE

## **SUBJECT**

(ALL) Authorize the Execution of an Agreement with ImageTrend, LLC to Purchase Software, Maintenance, and Support with for an Electronic Patient Care Reporting and Incident Data Collection System in the Amount of \$503,735.14 for the Initial Fifteen Month Term and Authorize Four One-Year Renewal Options in Increasing Amounts Not To Exceed Five Percent Annually for the Fire Department Through the Information Technology Solutions Department

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## **RECOMMENDATION:**

It is recommended that City Council:

1. Authorize the execution of an agreement with ImageTrend, LLC to purchase of electronic patient care reporting and fire incident record management system software using a sole source purchasing agreement in the amount of \$503,735.14 for the initial fifteen month term; and
  2. Authorize four one-year renewal options with each renewal to be increased by an amount not to exceed five percent annually for the Fire Department through the Information Technology Solutions Department.
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## **DISCUSSION:**

On March 17, 2020, Mayor & Council Communication (M&C) 20-0133 authorized the execution of City Secretary Contract No. (CSC) 53882 with ImageTrend, Inc. (ImageTrend) to purchase a record management system (RMS) product and electronic patient care reporting (ePCR) system software for the transfer of patient clinical data at the time care is transitioned from Fort Worth Fire personnel to MedStar Mobile Health Care (MedStar) Emergency Medical Services (EMS) personnel, and to allow for efficient integration of EMS incident data with other incident data in a modern RMS capable of mobile data collection.

In addition, M&C 20-0133 authorized the execution of an Interlocal Agreement with MedStar for the reimbursement of hardware costs and direct payment of software costs related to the implementation and ongoing maintenance of the system (City Project No. 102578).

Effective July 1, 2025, MedStar EMS will transition to the City of Fort Worth under the Fire Department (FWFD).

To support this transition, this M&C requests authorization to execute a new agreement to purchase RMS and ePCR software, maintenance, and support from ImageTrend through a sole source purchase agreement in the amount of \$503,735.14 for the initial fifteen month term effective July 1, 2025, of which \$100,747.03 will be paid in Fiscal Year 2025, and \$402,988.11 will be paid in Fiscal Year 2026, with four one-year renewal options that will not increase by more than 5% annually. The software system and additional services are currently used by Metropolitan Area EMS Authority, d/b/a MedStar Mobile Healthcare (MedStar). This new agreement will replace City Secretary Contract 53882 with ImageTrend.

A Chapter 252 exemption request related to this purchase was reviewed and approved by the City Attorney's Office as a sole source.

**FUNDING:** Upon adoption of the Fiscal Year 2025 operating budget for Emergency Medical Services, funding will be available in the Emergency Medical Services Fund for the Fire Department.

**BUSINESS EQUITY** - This purchase was approved for a waiver per the Chapter 252 exemption, as a sole source by the Legal Department. Therefore, the business equity goal requirement is not applicable.

**AGREEMENT TERMS:** Upon City Council approval, this agreement shall begin upon execution and expire fifteen months after.

**RENEWAL OPTIONS:** The agreement may be renewed for four (4) additional one-year periods and are subject to a five percent annual increase. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

**ADMINISTRATIVE CHANGE ORDER:** An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

This will serve ALL COUNCIL DISTRICTS.

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## **FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that upon approval of the recommendations and adoption of the Fiscal Year 2025 Budget for Emergency Medical Services by the City Council, funds will be available in the current operating budget, as appropriated, in the Emergency Medical Services Fund. Prior to an expenditure being incurred, the Fire and Information Technology Solutions Departments have the responsibility to validate the availability of funds.

**Submitted for City Manager's Office by:** Dianna Giordano

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