

# Mayor and Council Communication

**DATE:** 06/24/25

**M&C FILE NUMBER:** M&C 25-0608

**LOG NAME:** 20SWM WPM CITYWIDE DESIGN TASK ORDER CONTRACT

## **SUBJECT**

(ALL) Authorize Execution of an Engineering Services Agreement with Walter P. Moore and Associates, Inc. in the Amount of \$200,000.00 for the Preliminary Design and Preparation of Construction Documents and Other Engineering Services, as Needed, for the Various Storm Drain Pipe Rehabilitation Projects Citywide

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## **RECOMMENDATION:**

It is recommended that the City Council authorize the execution of an engineering services agreement with Walter P. Moore and Associates, Inc. in the amount of \$200,000.00 for the Storm Drain Pipe Rehabilitation projects citywide with one option to renew.

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## **DISCUSSION:**

The purpose of this Mayor and Council Communication (M&C) is to recommend approval of an engineering services agreement for task-ordered services to develop and design various citywide drainage pipe rehabilitation projects that will be needed from time to time. These projects may involve open-cut or trenchless rehabilitation of pipes. This contract is used to respond to small, yet high-priority, pipe rehabilitation projects, with the project development and design needed for various projects throughout the City. These rehabilitation projects will be used to proactively prevent pipe failures or sinkholes, which could threaten public safety or nearby infrastructure.

In May 2021, the Transportation and Public Works Department (TPW), Stormwater Management Division, published a Request for Qualifications (RFQ) for various engineering consulting services. Forty-five consultants responded to the RFQ for the project development and design service area with Statements of Qualifications (SOQ). An evaluation team of three City staff subject matter experts from the Stormwater Management Division and Capital Delivery Division of TPW scored the SOQs based on company experience, prior projects, workload, and team experience. A pool of twenty-one consultants was selected based on these scores to be matched with specific projects. Based on this scoring, Walter P. Moore was selected as the most qualified consultant to perform project development and design services for these projects. Individual task orders will be issued for each project.

The cost of each task order will be based on the actual hours worked at the agreed-upon hourly rates. The total cost of all task orders performed will be up to \$200,000.00. Staff considers the proposed hourly rates to be fair and reasonable for the size and complexity of the contemplated projects. The City reserves the option to renew the contract one time under the same terms, conditions, and rates. The Stormwater Capital Projects Fund and the Stormwater Rev Bonds 2020 Fund will be the funding sources for these task orders. Funding is budgeted in the Stormwater Capital Projects Fund and the Stormwater Rev Bonds 2020 Fund for the Storm Drain Pipe Rehabilitation programmable project (City Project No. P00114), for the purpose of funding identified task orders for various storm drain pipe rehabilitation projects citywide. The contract's term is commensurate with the programmed funding. Unless otherwise amended, the expected expiration, including renewals, is five years.

DVIN/Business Equity – The Business Equity Division placed a 12.90% business equity goal on this solicitation/ contract. Walter P. Moore & Associates, Inc., has agreed/committed to utilize 12.90% business equity subcontractor participation for the scope of work, meeting the City's Business Equity Ordinance. Any changes in subcontractors will be reviewed by the Business Equity Division.

This project is located in ALL COUNCIL DISTRICTS.

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## **FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the Stormwater Capital Projects Fund and in the Stormwater Rev Bonds 2020 Fund for the Stormdrain Pipe Rehab project to support the approval of the above recommendation and execution of the contract. Prior to any expenditure being incurred, the Transportation & Public Works Department has the responsibility to validate the availability of funds.

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